

# Xerox® Connect App for Evernote

## Quick Start Guide

### QUICK START GUIDE



### DESCRIPTION

With the Xerox® Connect for Evernote on your Xerox® ConnectKey® Technology-enabled multifunction printer (MFP), you can securely scan and print directly to and from your Evernote account. Storing and sharing your notes has never been simpler. Supported file formats for scanning, printing, as well as for searching purposes, include: PDF, JPEG, TIFF and XPS.

### Device Requirements

Throughout this guide, the word “device” is used synonymously and interchangeable with MultifunctionPrinter and Printer.

All devices require the following:

- Xerox Extensible Interface Platform® (EIP) must be enabled to allow the App to be installed.
  - Devices must support EIP 3.5 or higher.
- ConnectKey App Installation (Weblet Install Policy) must be enabled to allow installation of the App.
- Ensure the device is able to communicate with the Internet.

Note:

- Some networks require a proxy to communicate with the Internet.
- If Verification of SSL is enabled on the device, ensure the security certificates are loaded on the device.
- By default, the Xerox Solutions Certificates are preloaded on all 2016 Xerox® ConnectKey Technology-enabled i-Series, Xerox® AltaLink®, and Xerox® VersaLink® devices.

For more information on the settings above, refer to the Xerox App Gallery Online Support at <http://www.support.xerox.com/support/xerox-app-gallery>.

Note: For detailed instructions on adding a device and adding or installing Apps to your Xerox App Gallery account, see the documentation links at the end of this guide.

### INSTALL GALLERY APPS FROM THE XEROX APP GALLERY WEB PORTAL (PAID APP)

1. Go to the Xerox App Gallery URL:  
<https://appgallery.services.xerox.com>
2. Select Log in.
3. Enter a valid Email and Password.
4. On the devices tab, add a Multifunction Printer or Printer, if necessary.
5. On the All Apps tab, select the desired app.
6. Select the Buy button.
7. Accept the End User License Agreement (EULA).
8. Configure the app when prompted, referring to the available Admin Guide.
9. Select the devices that you would like to buy the App for then select Checkout.
10. Fill out Billing information and select Place Order. Select Done.

### INSTALL GALLERY APPS FROM THE XEROX APP GALLERY WEB PORTAL (TRIAL APP)

1. Go to the Xerox App Gallery URL:  
<https://appgallery.services.xerox.com>
2. Select Log in.
3. Enter a valid Email and Password.
4. On the devices tab, add a Multifunction Printer or Printer, if necessary.
5. On the All Apps tab, select the desired app.
6. Select Try It button.
7. Accept the End User License Agreement (EULA).
8. Configure the app when prompted, referring to the available Admin Guide
9. Select the devices that you would like to trial the App on and then select Install.

**HOW TO USE CONNECT FOR EVERNOTE  
SCAN OPTION:**

You need to have an Evernote account to use the app. If you do not have an account, please visit: <https://evernote.com> to register

1. Select the app on the MFD
2. Log in to your Evernote account.
3. If you have forgotten your password, select the "Forgot Password" and enter your email to have a new password requested.
4. Once logged in, you will have 2 options:
  - a. Scan
  - b. Print
5. Select Scan button
6. On the browser page, select a notebook, and then select a note. This is where the scanned document will be stored.
7. Set Scanning options
8. Place originals in the Feeder or on the Platen
9. Select Scan.
10. The job is then store in the selected note on Evernote.com
11. The app will status when the job has been stored to your account.

**HOW TO USE CONNECT FOR EVERNOTE  
PRINT OPTION:**

The print option needs to be enabled during the con-figuration of the App in the App Gallery. An Evernote account is required to use the app. If you do not have an account, please visit: <https://evernote.com> to register

1. Select the app on the MFD
2. Log in to your Evernote account.
3. If you have forgotten your password, select the "Forgot Password" and enter your email to have a new password requested.
4. Once logged in, you will have 2 options:
  - a. Scan
  - b. Print
5. Select Print button
6. On the browser page, select a notebook, then select a note, then select an attachment to print.
7. Set Printing options
8. Select Print button
9. Once Printing has completed, the app will return to the main menu.

**SUPPORT**

Xerox App Gallery Knowledge Base  
<http://www.support.xerox.com/support/xerox-app-gallery/support/enus.html>

Xerox App Gallery Documentation  
<http://www.support.xerox.com/support/xerox-appgallery/documentation/enus.html>

Evernote® Help for Creating Accounts  
<https://help.evernote.com>

Customer Support Forum

The customer support forum can be found a  
<http://forum.support.xerox.com/>

Supported Multifunction  
Printers (MFPs) and Printers

The list of supported Multifunction  
Printers and Printers can be found at the  
following location:

<https://www.xerox.com/en-us/connectkey/apps>