Fig. 1
Place documents on the Automatic Document Feeder.

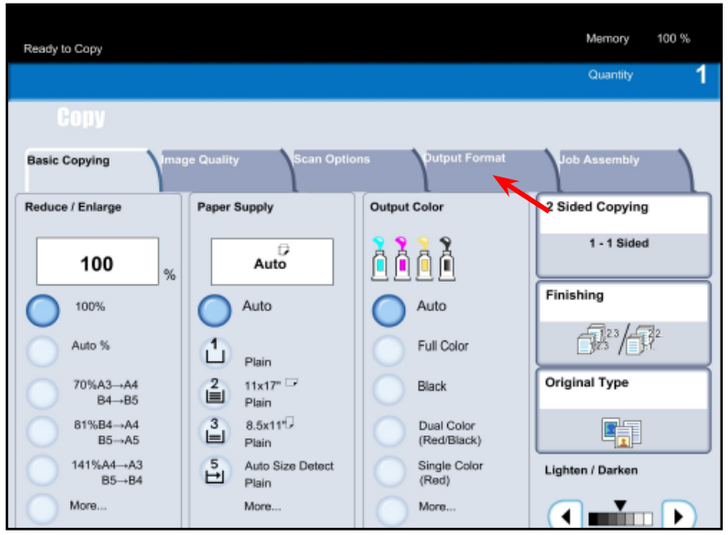

Fig. 2
Press **Output Format**.

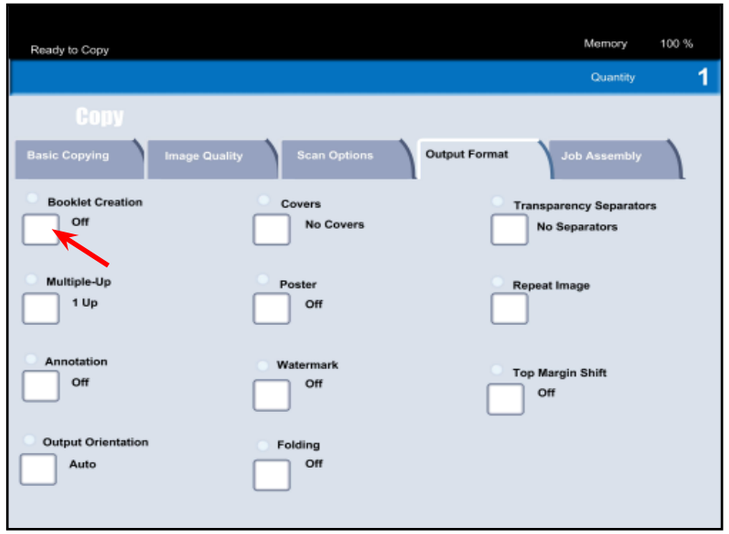

Fig. 3
Select **Booklet Creation**.

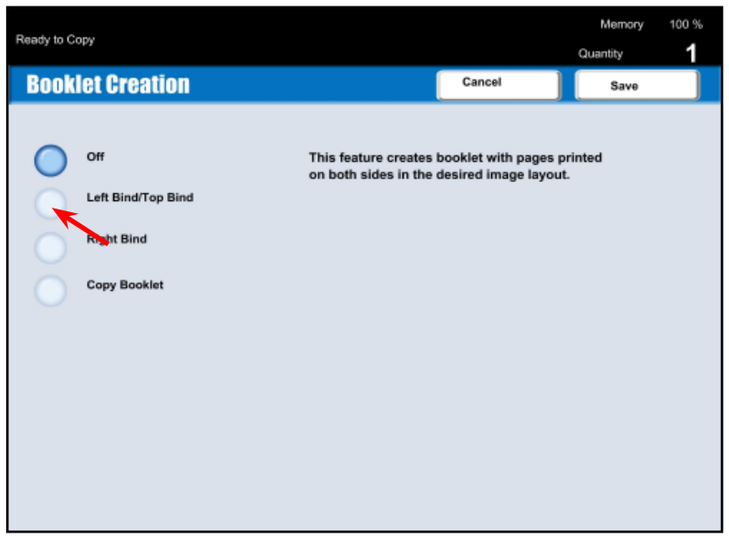

Fig. 4
Select **Left Bind/Top Bind**.

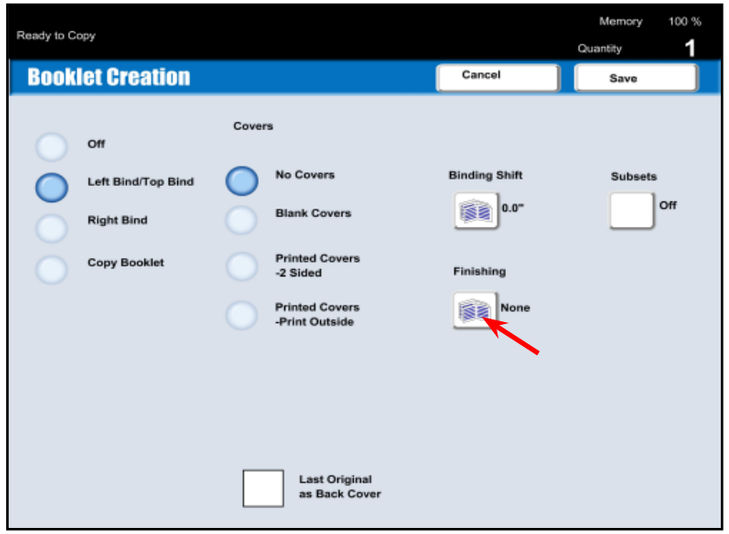

Fig. 5
Select **Finishing.**

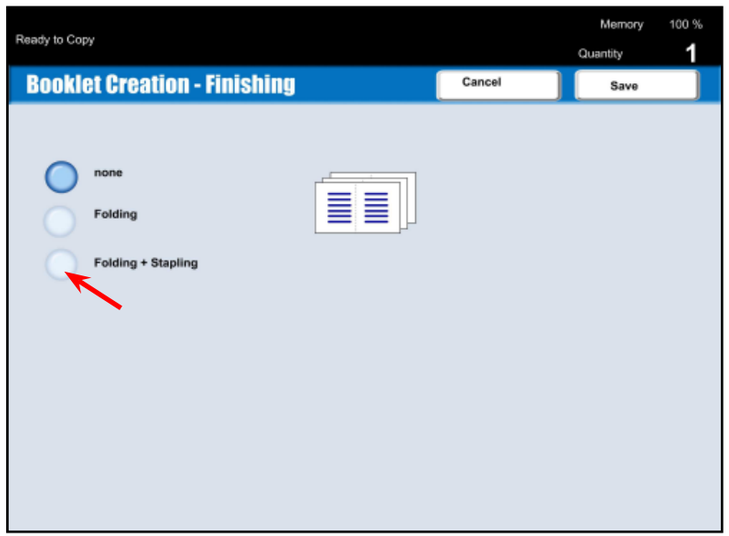

Fig. 6
Select **Folding + Stapling**.

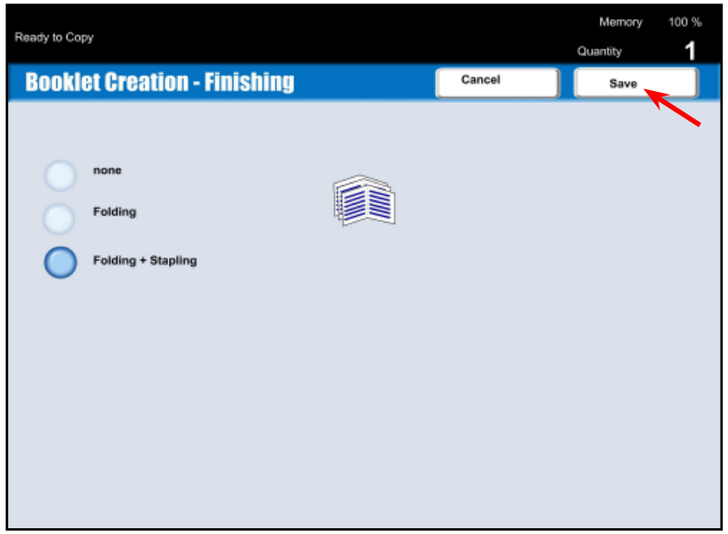

Fig. 7
Press **Save**.

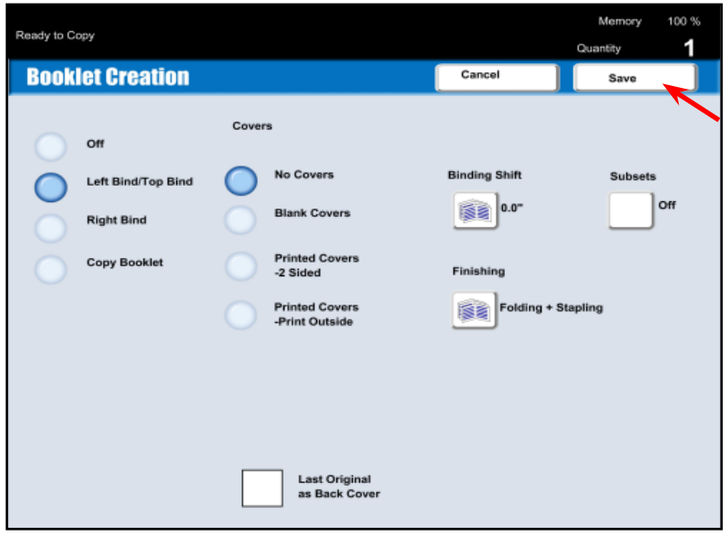

Fig. 8
Press **Save**.

Fig. 9
Press **Start.**

Fig. 10
Output will be printed.

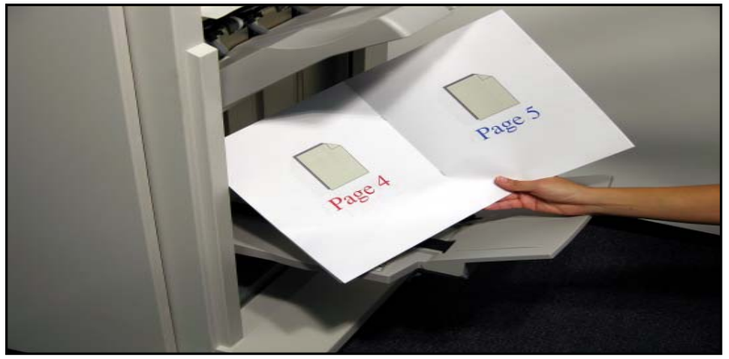

Fig. 11
Sample of finished booklet.

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Quick Start Guide

Booklet Creation for Copy