

Phaser 3250 Firmware Upgrade Instructions

Upgrade the Printer's Firmware Using CentreWare Internet Service (CWIS)

CAUTION: The upgrade procedure will delete any current jobs in the Print queue and prevent further jobs from printing until the upgrade has completed. To preserve these jobs, allow them to complete before upgrading the firmware.

The printer will be unavailable during the upgrade process. Any jobs sent to the printer during the upgrade will be lost

The Firmware Upgrade feature provides users with the means to upgrade the printer firmware without requiring the assistance of a Customer Service Representative. The firmware can easily be upgraded via the network using CentreWare Internet Service (CWIS).

NOTE: All configured network settings and installed options will be retained on the printer after the upgrade procedure.

NOTE: This solution assumes that the correct firmware upgrade for this product has been downloaded and extracted to a known location on the desktop or on a disk. If necessary, click on the [Drivers & Downloads] link under the **Product Resources** section of this window to download the necessary file. After the file has been downloaded to the computer, extract the firmware upgrade file and note the directory where the file was saved.

Prerequisites / information checklist:

- Check the version of the firmware currently installed in the printer before performing the upgrade to determine if the printer requires the upgraded firmware. The current firmware version installed in the printer can be found on the Configuration Page. Check under the **Printer Information** section, in the **Firmware Version** field. See the **Related Items** below for additional information.
- Make sure the firmware upgrade file has been downloaded and extracted to a known location on the computer. If necessary, click on the [Drivers and Downloads] link under the **Product Resources** section of this window to download the necessary file. After the file has been downloaded to the computer, extract the firmware upgrade file and note the location where the file was saved.
- Obtain the IP address for the printer to be upgraded. This can be found on the Configuration Page.

- The System Administrator's user name and password may be required to upgrade the firmware. Make sure to have this information prior to performing the upgrade.

To perform the upgrade:

1. From the computer, open an Internet browser window.
2. Enter the IP address of the printer in the **Address** field, and then press [Enter] on the keyboard. The CentreWare Internet Services window will be displayed.
3. Click on the [Print] button.
4. Click on the [Firmware Download] link in the **Print** section on the left side of the window.
5. Login as System Administrator to perform the remote firmware upgrade. Type "admin" in the **Username** field, enter the current password in the **Password** field, and then click on [OK]. The File Download window will be displayed.

NOTE: At the time the printer is installed, the default Username and Password are blank.

6. Click on the [Browse] button and navigate to the location on the computer where the firmware file was downloaded and extracted.
7. Select the file, and then press [Enter] on the keyboard.
8. Click on the blue button directly below the **Filename** field to begin the file download to the printer. A pop-up window will be displayed indicating the file download status.
9. When the file has been downloaded to the printer, a "Processing Upgrade" message will be displayed. Click on the [OK] button to close the status window.

NOTE: The upgrade takes approximately five minutes to complete.

10. Print a Configuration Page from the CentreWare Internet Services window.
11. Click on the [Print Configuration Pages] link on the left side of the window.
12. Click on the [Printer Configuration Page] radio button, and then click on the blue button. A window will be displayed to confirm that the Configuration Page printed.
13. Click [OK] to close the window.
14. Refer to the firmware version listed on the new report to verify the firmware file has been installed properly.
15. Close the browser window.