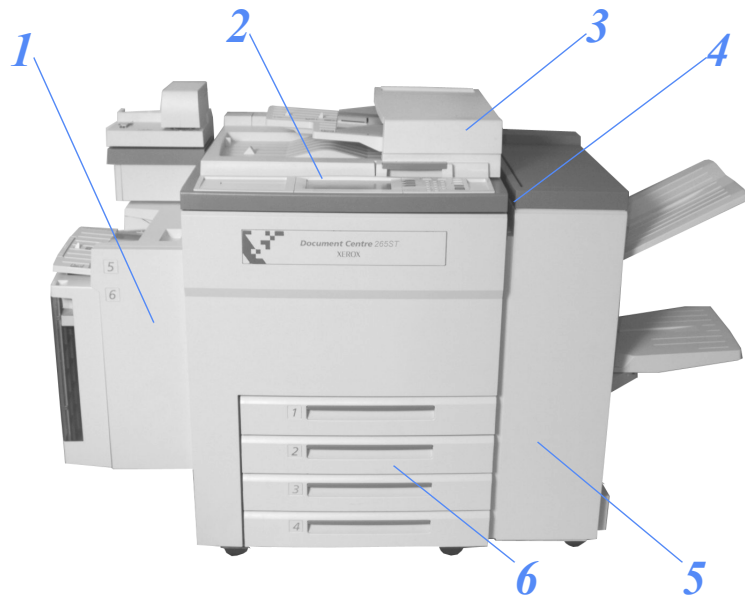


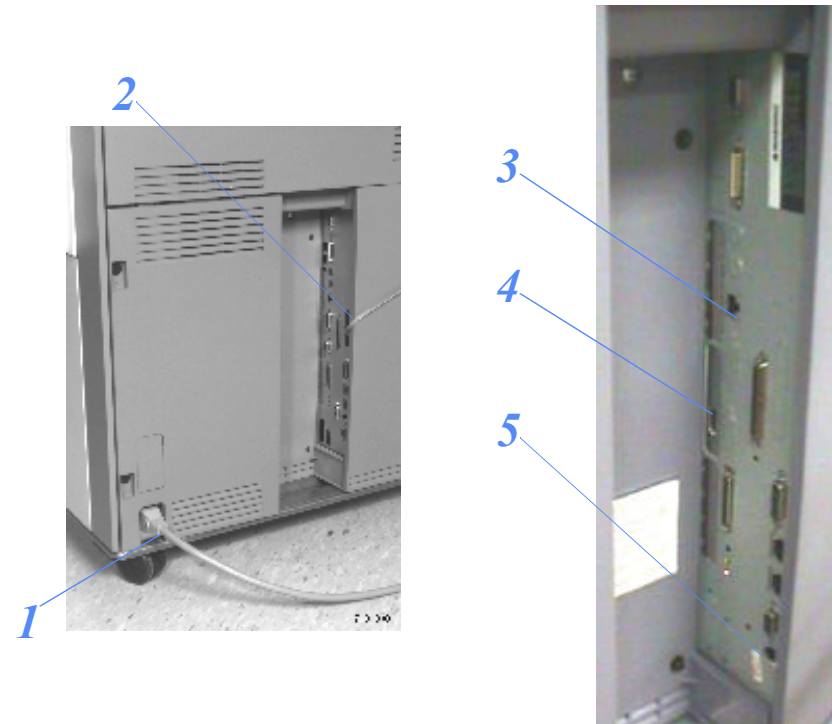
What you need to know about your Document Centre 240/255/265 LP/ST

FRONT VIEW



1. Bypass Tray (Tray 5) and High Capacity Feeder (Tray 6)
2. User Interface (see Details on the back of this card)
3. Document Feeder (ST model ONLY, with scanner glass underneath)
4. Power Switch (you will use this during network installation)
5. Finisher (for stapling and offset collation)
6. Paper Trays 1-4

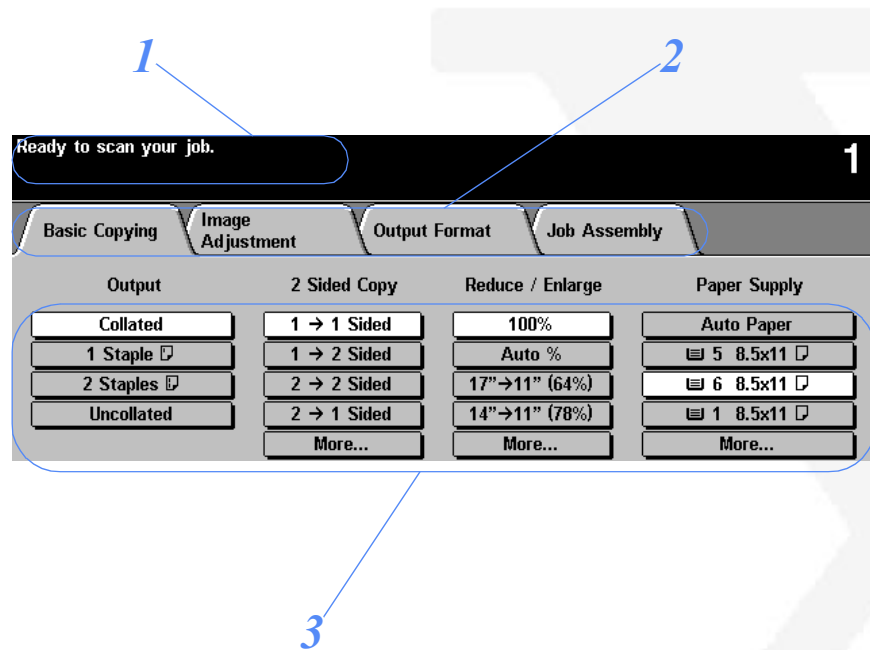
BACK VIEW



1. Power Cord connection
2. Card Cage Ports Panel
3. Ethernet Port (RJ45)
4. Optional Token Ring Interface (if your printer is so equipped, a short cable with an RJ45 connector attached will connect here)
5. Active Phone Line Port

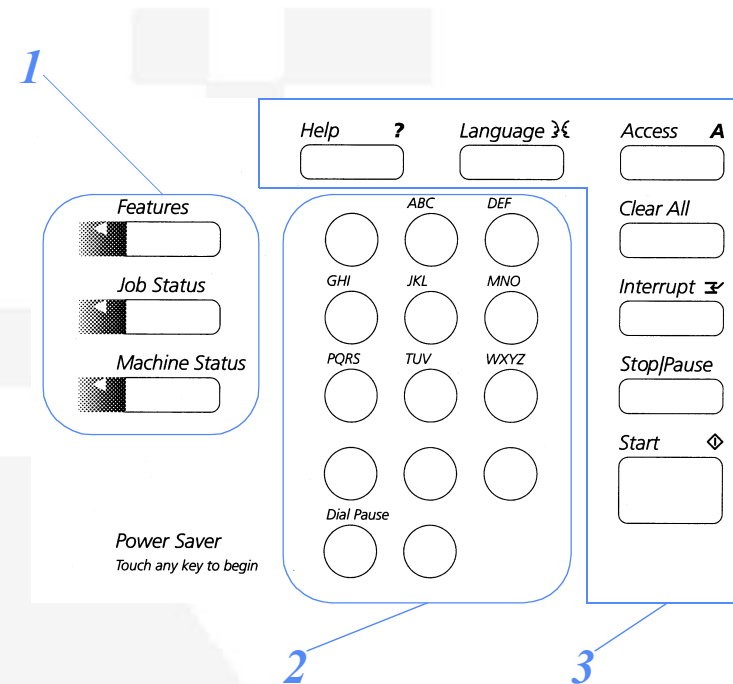
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TOUCH SCREEN



1. System Message Area (3 Lines of information)
2. Tool Bar Area (to change how your copy job is built and output)
3. Programming Area (to select specific copy job features)

PATHWAY, KEYPAD and FEATURE BUTTONS



1. Pathway Buttons (to select what is displayed in the touch screen)
2. Keypad (for numeric data entry)
3. Feature Buttons (to start and stop copier/printer functions, get help, change the display language, and the Access button which will be used to access the administrator Tools menu)