



Fig. 1
Press **Access**.



Fig. 2
Enter the System Administrator Password from the Numeric Keypad and then press **Confirm**. (See Machine Administration User Guide for default password)

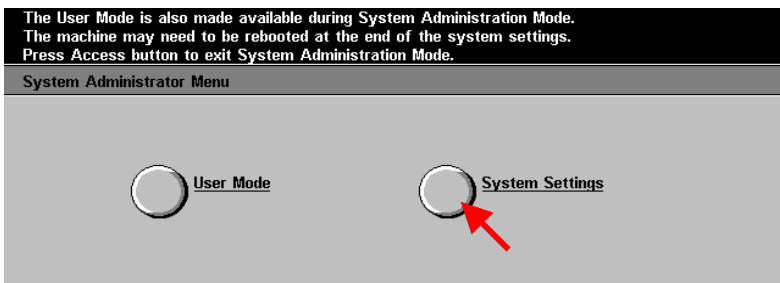


Fig. 3
Press **System Settings**.



Fig. 4
Press **System Settings**.

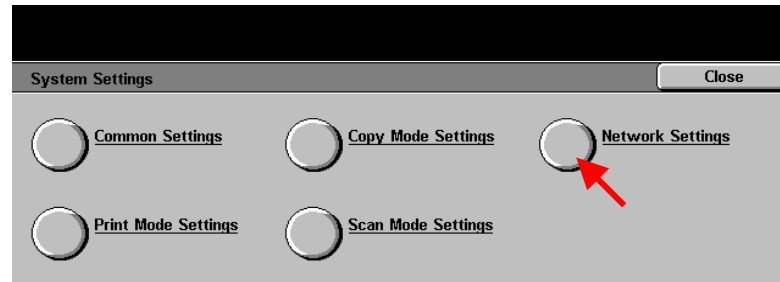


Fig. 5
Press **Network Settings**.

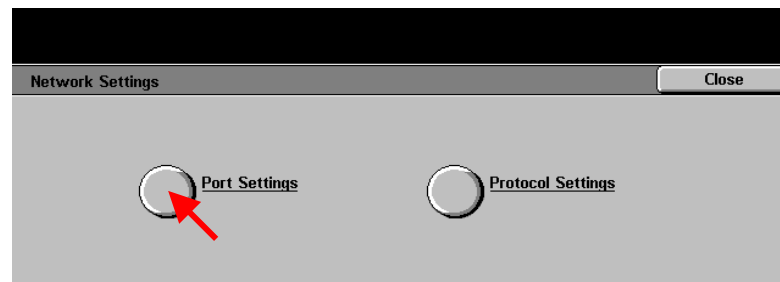


Fig. 6
Press **Port Settings**.

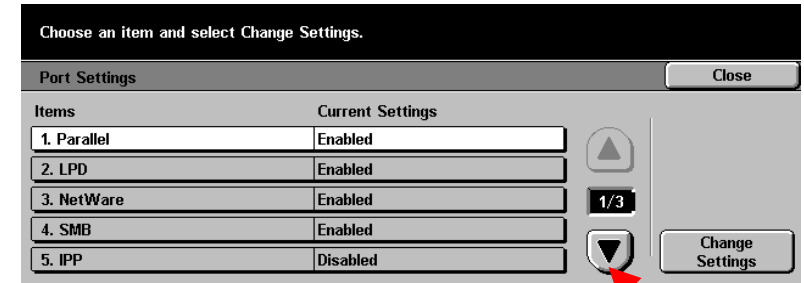


Fig. 7
Press the **Arrow** button to scroll to Internet Services.

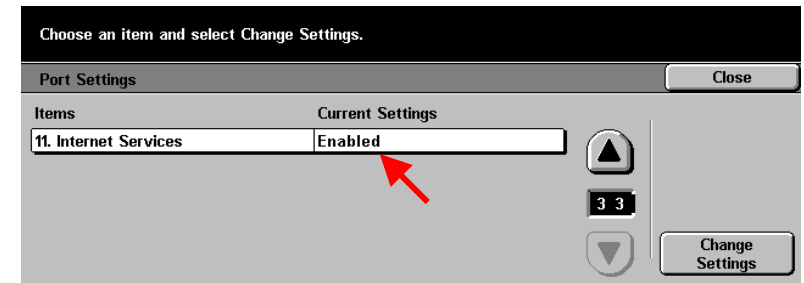


Fig. 8
Make sure that **Internet Services** is enabled then press **Close**.

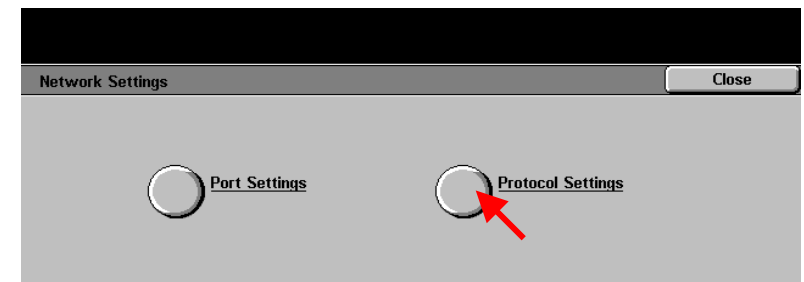


Fig. 9
Press **Protocol Settings**.

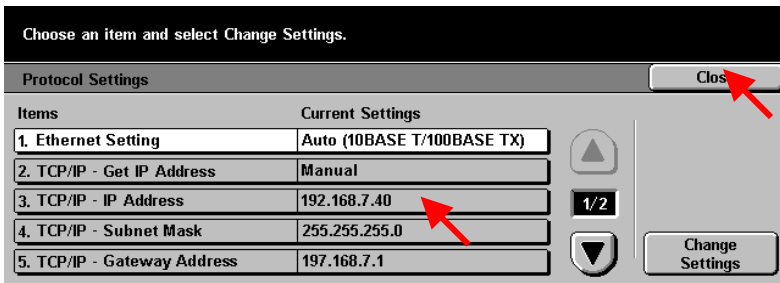


Fig. 10
Please write down the current setting for “TCP/IP – IP Address” then press **Close**.

IP Address: _____

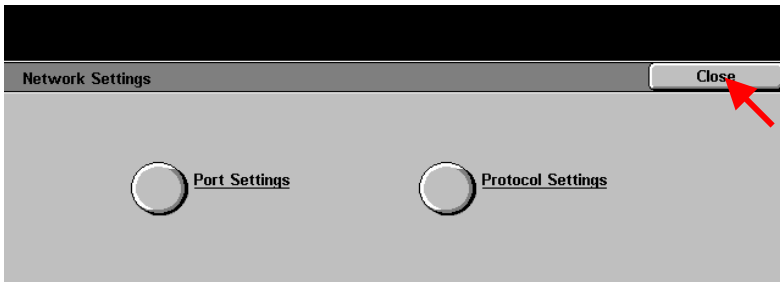


Fig. 11
Press **Close**.

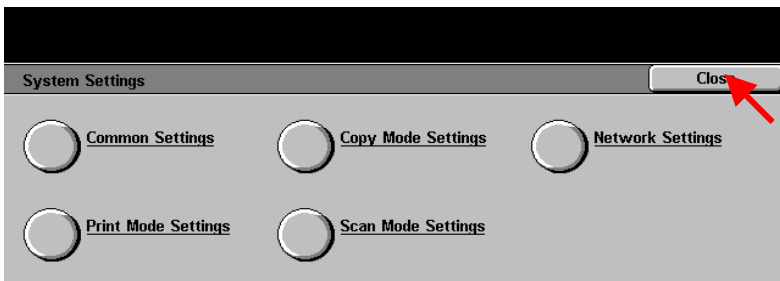


Fig. 12
Press **Close**.



Fig. 13
Press **Exit**.

Quick Start Guide

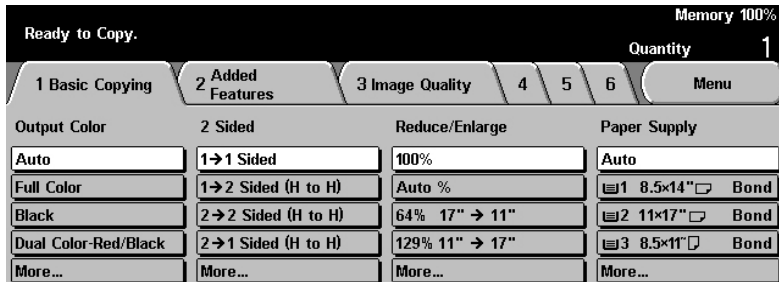


Fig. 14
Setup for retrieving scanned documents using web browser is completed.
Continue with Retrieving Scanned Documents Using Web Browser Part 2 of 2.



DocuColor 2240/1632

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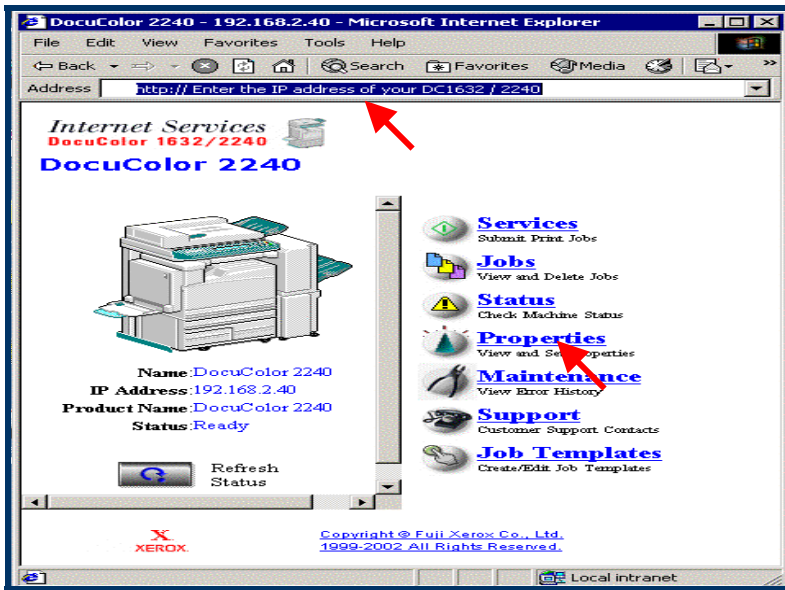


Fig. 1
Enter the IP address of the DC2240/1632 in the address field of Internet Browser. (You should see a home page like the one above) Then click **Properties**.

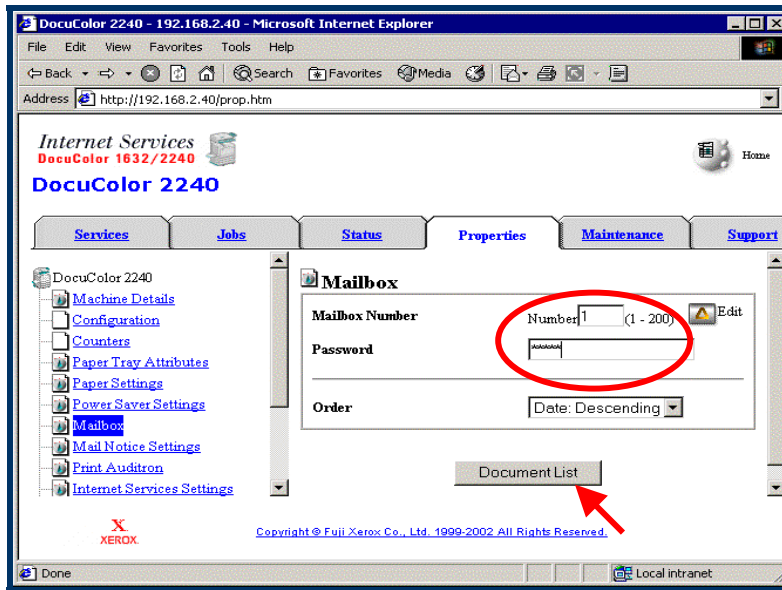


Fig. 3
Enter the number of the mailbox in which the document was scanned. Then click the **Document List** button.

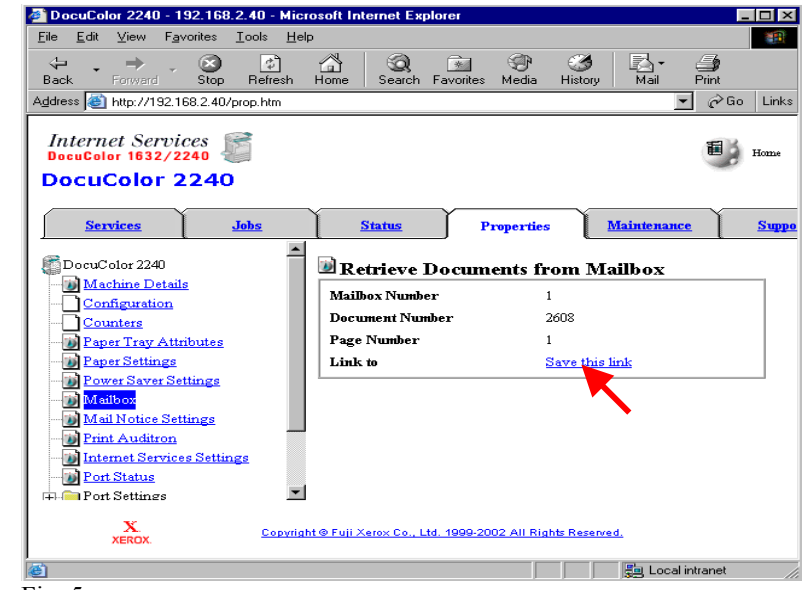


Fig. 5
Click **Save this link**.

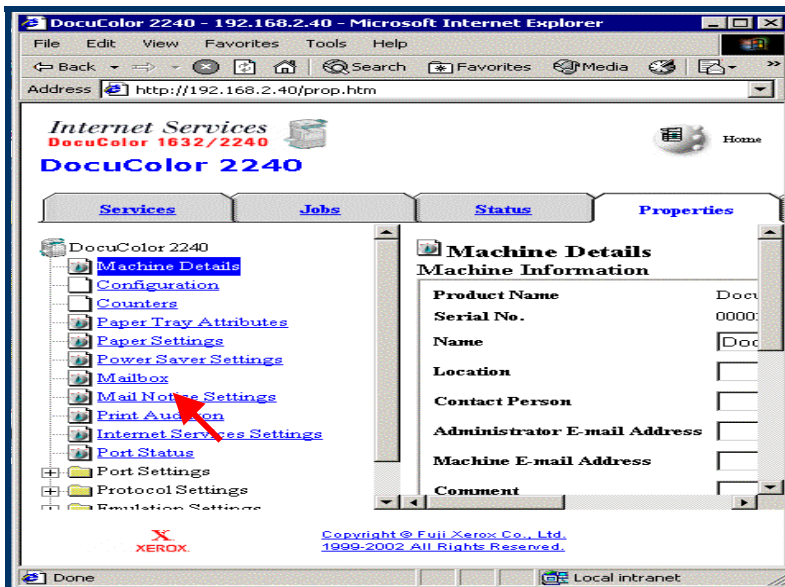


Fig. 2
Click **Mailbox** on the left side of the page.

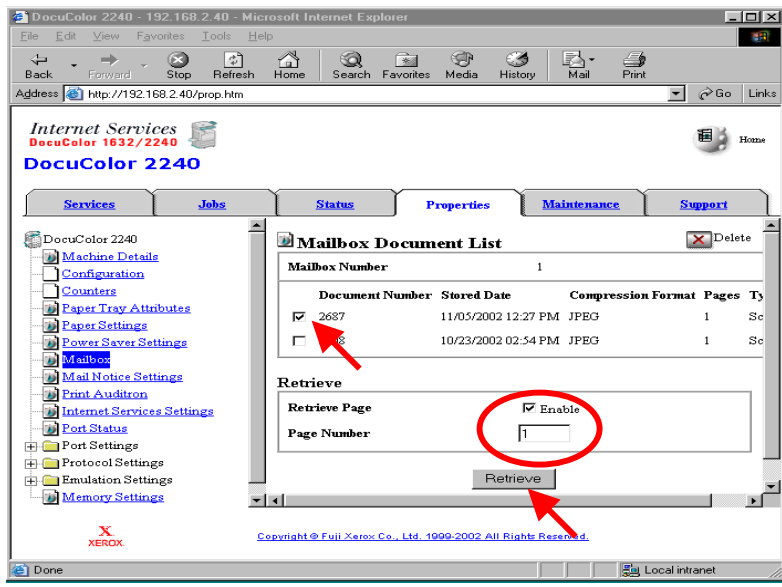


Fig. 4
Place a check mark in the box next to the document to be retrieved and next to Enable. Enter Page Number. Click the **Retrieve** button.

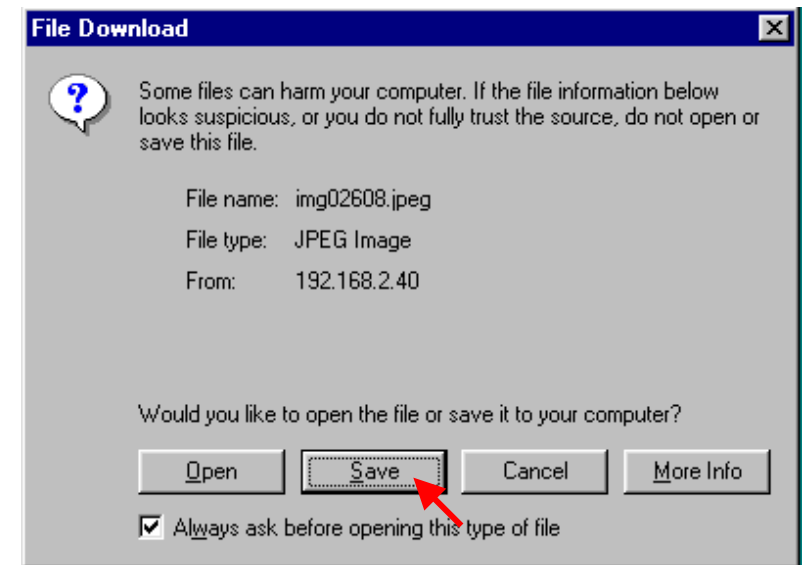


Fig. 6
In the File Download window *, click **Save**.

* This window may vary depending on the operating system of the computer.

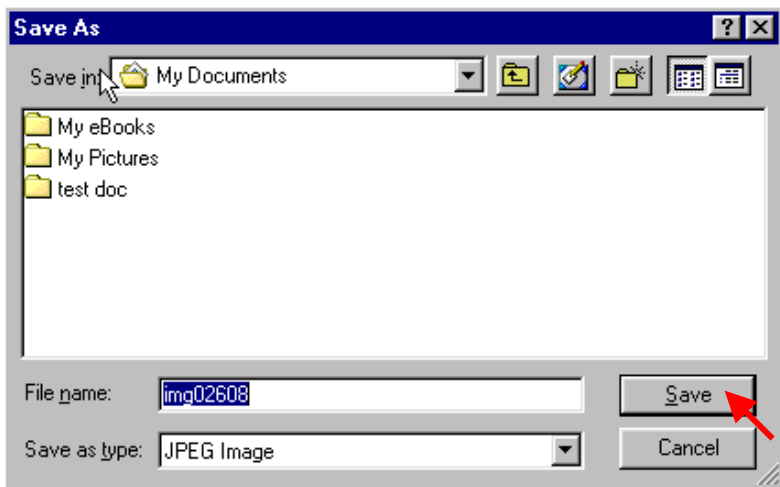


Fig. 7
Browse to the folder where the scanned document is to be saved and click **Save**.

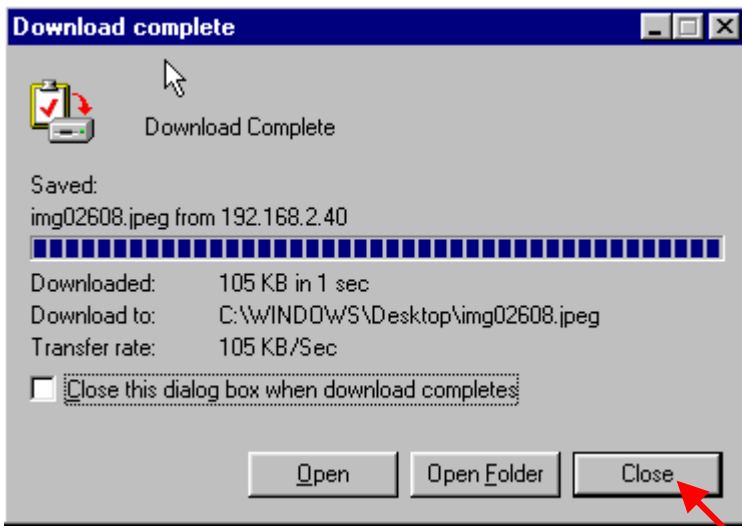


Fig. 8
After download is completed click on **Close**.

Note:
You must have a viewer that will accommodate TIF file format, if you are retrieving your document as a TIF format.

Quick Start Guide

Retrieving Scanned Documents
Using Web Browser Part 2 of 2



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