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Xerox® FreeFlow® Vision Software

Installation Guide

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Prerequisites

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Server Software Requirements

CPU, disk storage, and operating system information can change frequently. For server and printer specifications, refer to the *Xerox® FreeFlow® Vision Release Notes*. Release Notes are updated with every release, including patch, minor, and major releases.

To obtain the document, access the FreeFlow® Vision webpage at www.xerox.com/vision.

In the System Requirements section, to view full system requirements, select **Download Release Notes**.

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Xerox® FreeFlow® Vision License

During installation of the Xerox® FreeFlow® Vision software, you are required to install a license.

Trial License

You can install Xerox® FreeFlow® Vision in trial mode without a license. The trial version remains active for 45 days. After the trial period, ensure that you purchase a production license to continue to use the software.



Note: You can install the trial version only once on any given computer.

Production License

The Xerox® FreeFlow® Vision Software License Enablement Kit delivered with your order contains your activation key and product serial number, which can be used to download a license (.dat file) from the Xerox Software Activation Portal, <https://www.xeroxlicensing.xerox.com/fik/>.

Installing the Xerox® FreeFlow® Vision Software

INSTALLATION

Before you begin, for important product security information, review the *Xerox® FreeFlow® Vision Security Guide*. To obtain this document, visit the Xerox Security webpage at <https://security.business.xerox.com>.

1. Double-click the Xerox® FreeFlow® Vision installer file.



Note: The installer is a .exe file. The file name begins with XeroxFreeFlowVisionSetup, followed by a series of numbers that represent the software version, date, time, and build.

2. To allow the app to make changes to your device, click **Yes**.
3. Select the setup language to use during the installation. The default language is English. Click **OK**.

A welcome message appears in the Xerox® FreeFlow® Vision Setup wizard.

4. Click **Next**.
5. Read the License Agreement, then choose one of the following options:
 - To accept the terms, select **I accept the terms in the license agreement**, then click **Next**. Wait while the software installs.
 - To reject the terms, select **I do not accept the terms in the license agreement**, then click **Cancel**. At the prompt, confirm the cancellation. Files are not installed and the installer closes.
6. Select the destination location where you want to install Xerox® FreeFlow® Vision. The default location is C:\ProgramFiles\Xerox\FreeFlow Vision. Choose the default location or browse to select an alternative location. To continue, click **Next**.




Note: The installation requires a minimum of 1 GB of free disk space.



Note: If the FreeFlow Vision folder does not exist, a dialog appears that prompts you to create the folder.

7. A Select Start Menu Folder will appear. Choose the default location or browse to select an alternative location. To continue, click **Next**.
8. A Ready to Install dialog appears. Click **Install**.
The Install Wizard guides you through the remainder of the Installation.
9. A dialog appears to inform you that further setup is required before you use FreeFlow Vision. To continue, click **Next**.


10. Select one of the following server options:
 - **Use an existing SQL Database Server:** To use an existing SQL Database Server, refer to
 - [Use an Existing Local SQL Database Server](#) or
 - [Existing SQL Database Prerequisites](#)
 - **Create and use a local SQL Database Server:** To set up the database now, refer to [Create and Use a Local SQL Database Server](#).
When completed go to [step 11](#).
 - **Set up server later and end setup:** To set up the database later, refer to [Set Up Server Later and End Setup](#).
11. Select the **Windows Account** that will be used to run the FreeFlow Vision application in the background. To continue, click **Next**.
 - **Use Local Service (default):** This is the recommended setting.
 - **Use Local System:** This is recommended for advanced purposes only.
 - **Use Other Windows Login:** To connect to a remote server (for advanced settings only). Ensure that the user chosen is the owner of the database.
12. Choose the SQL Connection Authentication Method. To continue, click **Next**. Select one of the following:
 - **Use Windows Active Directory Names** (AD or local Windows Users) or
 - **Use SQL User Names**
13. Enter the **SQL Server Database Name**. To continue, click **Next**.
 Note: The default database name is FreeFlowVision.
14. Select one of the following user management options. To continue, click **Next**.
 - **Manage user accounts within the FreeFlow® Vision application:** To use manage user accounts within the FreeFlow® Vision application, refer to [Manage User Accounts within FreeFlow Vision Application](#).
 - **Allow Windows Active Directory to manage user accounts:** To use allow Windows active directory to manage user account, refer to [Allow Windows Active Directory to Manage User Accounts](#).
15. The FreeFlow Vision installer continues with the **Setup** steps pertaining to the installation progress.
16. When the installation is completed, the user receives a notification confirming the completion of the FreeFlow Vision installation. To exit the installer, select **Close**.
17. To start the FreeFlow Vision app, refer to [Starting the Xerox® FreeFlow® Vision App](#).

SERVER OPTIONS

Use an Existing Local SQL Database Server

1. Refer to [Existing SQL Database Prerequisites](#).
2. To set up the SQL server using an existing SQL database, select **Use an existing SQL Database Server** option. To continue, click **Next**.

3. Type the host server.

 Note: The default host server is localhost.

4. Select the Instance Name from the dropdown.

 Note: The default database name is FreeFlowVision.

5. Click **Next**.
Return to the documentation section that you branched from.


Use an Existing Remote SQL Database Server

1. Refer to [Existing SQL Database Prerequisites](#).
2. To set up the SQL server using an existing Remote SQL database, select **Use an Existing SQL Database Server** option. To continue, click **Next**.
3. Type the Host Server IP.
4. Select the Instance Name from the dropdown.

 Note: The default database name is FreeFlowVision.

5. Click **Next**.
Return to the documentation section that you branched from.

Existing SQL Database Prerequisites





1. Create an empty database that will be used for FreeFlow Vision.
 Note: The recommended database name is FreeFlowVision.
2. Choose a Windows AD User and provide that user with owner access to the new database.
3. Configure the SQL Server Browser on the SQL server to run automatically.
4. Ensure that TCP protocol is enabled for your instance of SQL Server.
5. Open the required ports on Firewall of SQL server.
 - The port of the FreeFlow Vision SQL instance.
 - The port of the SQL server browser.
6. Allow the designated user to Run As a Service on the FreeFlow server.
7. When you create a Remote Database server, provide the maximum size of your remote SQL database when prompted.

Create and Use a Local SQL Database Server






1. To create a new local SQL database, on the Select SQL Database Server screen, select **Create and use a local SQL Database Server**.
2. To continue, click **Next**.

3. Choose the SQL Server Authentication Method.
Select one of the following:
 - **Use Windows Active Directory Names** (AD or local Windows Users) or
 - **Use SQL Authentication Names**

Windows Active Directory Names

1. Create local SQL Database Server instance Name window appears. To continue, click **Next**.
 -  Note: The default database name is FreeFlowVision.
 -  Note: If the installer detects an instance of SQL server named FreeFlowVision, a message appears that indicates that the Local FreeFlow Vision instance is installed. You cannot install the SQL software again.
2. Install SQL Server Now window appears. To continue, click **Install**.
The SQL Server Setup shows the progress of the installation.
3. Enter the information to connect to the SQL Database Server.
Type the host server.
 -  Note: The default host server is localhost.
 -  Note: The default Instance Name created earlier is FREEFLOWVISION.
4. Click **Next**.
Return to the documentation section that you branched from.

Use SQL Authentication Names

1. In the Create Local SQL Database dialog, type a system administrator password, then retype the password.
Click **Next**.
 -  Note: The default database name is FreeFlowVision and Server Username sa.
 -  Note: If the installer detects an instance of SQL server named FreeFlowVision, a message appears that indicates that the Local FreeFlow Vision instance is installed. You cannot install the SQL software again.
 -  Note: Ensure that the password matches the minimum password requirements of FreeFlow Vision. During installation, requirements are posted on the administrator user account creation screen.
2. To initiate SQL Server Installation click **Install**.
The SQL Server Setup shows the progress of the installation.
3. Enter the information to connect to the SQL Database Server.
Type the host server.
 -  Note: The default host server is localhost.
 -  Note: The default Instance Name created earlier is FREEFLOWVISION.

4. Click **Next**.
Return to the documentation section that you branched from.

Set Up Server Later and End Setup

1. To set up the database later, on the Set Up Database tab, select **Set Up Server Later and End Setup**.
2. Click **Next**.
A FreeFlow Vision installation incomplete dialog appears.
3. Click **Close**.
The FreeFlow Vision software is now uninstalled.

USER MANAGEMENT

Manage User Accounts within FreeFlow Vision Application

1. Enter information to create initial Administrator user account. To continue, click **Next**.
 - a. Create an administrator username.
 - b. Enter a contact email address.
 - c. Create an administrator password.



Note: Ensure that the password matches the minimum password requirements of FreeFlow Vision. During installation, requirements are posted on the administrator user account creation screen.

- d. Re-enter the administrator password.
2. Follow the steps in [Setting Up the License](#).

Allow Windows Active Directory to Manage User Accounts

1. Enter your Windows authenticated username to use as the initial Administrator user account. To continue, click **Next**.
2. Follow the steps in [Setting Up the License](#).

SETTING UP THE LICENSE

1. On the Set Up License tab, select an option:
 - **Start a Free Trial (45 days)**: This option initiates a 45-day free trial, which begins immediately. To continue using the application after the trial period expires, purchase a license.
 - **Get a License Now**: Obtain a license file from the [Xerox Software Activation Portal](#), then copy the license file to your hard drive or flash drive. On the Set Up License tab, click **Import License** File and locate the license .dat file. Follow the on-screen prompts.
2. Click **Next**. To continue with the Setup steps.
Return to the documentation section that you branched from the Installation Section.

Starting the Xerox® FreeFlow® Vision App


The Xerox® FreeFlow® Vision service starts in the background at the end of the installation procedure. A FreeFlow Vision Service tray icon is created, which is located at the bottom of your computer screen. A green bar on the right side of the icon indicates that the service is running. A red bar on the right side of the icon indicates that the service is not running.

If the service is not running, the instructions to start the Xerox® FreeFlow® Vision service are as follows:

- Right-click the **FreeFlow Vision Service** tray icon, then select **Start FreeFlow Vision Service**. Or
- Select **Start Menu Folder** created during installation and click on **Xerox FreeFlow Vision Control Panel** and **Start Service** or **Restart Windows**. When Windows restarts, the Xerox® FreeFlow® Vision software also restarts.

TO LAUNCH XEROX® FREEFLOW® VISION APP

1. Select the **Start Menu Folder** created during installation and click the **Xerox FreeFlow Vision Login** or open a Web browser and type the hostname of the server.

 Note: The Xerox default location is <http://localhost/FreeFlowVision/>.

2. Login to the Xerox® FreeFlow® Vision App.

 Note: If you select **Allow Windows Active Directory to Manage User Accounts**, you will be prompted with the Windows Security Authorization window to sign in the authorized windows user.

Enter hostname\username and password.

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Updating the License

1. Right-click the FreeFlow Vision Service tray icon at the bottom of your computer screen.

2. Select **Open FreeFlow Vision Settings**.

The Setup screen appears.

3. Follow the steps in [Setting Up the License](#).

After the update completes, a message appears that indicates that the update completed successfully.

4. To exit, on the Setup screen, click **Finish**.

After the license is updated, you can use the Xerox® FreeFlow® Vision software.

