Xerox® Note Converter App

Quick Start Guide for use with Xerox® Note Converter App

DESCRIPTION

The Xerox® Note Converter App is available on the Xerox App Gallery. The app allows a customer to scan in documents with handwriting and have them converted into an editable document or text file. The files are then emailed to the customer. The Note Converter App is available to the customer who purchases the app and downloads it using a Xerox App Gallery account. You can also try the app for a defined trial period.

Xerox® Note Converter App is for use with Xerox® ConnectKey® Technology enabled Multifunction Printer, AltaLink®, and VersaLink® devices.

Device Requirements

Throughout this guide, the Word "device" is used synonymously and interchangeably with Multifunction Printer and Printer.

All devices require the following:

- Xerox® Extensible Interface Platform (EIP) must be enabled to allow the app to be installed.

  – Devices must support EIP 3.5 or higher

- ConnectKey® App Installation (Weblet Install Policy) must be enabled to allow installation of the App.

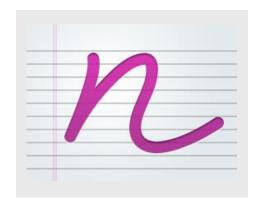- Ensure the device is able to communicate with the Internet.

Note:

Some networks require a proxy to communicate with the Internet.

If Verification of SSL is enabled on the device, ensure the security certificates are loaded on the device.

By default, the Xerox® Solutions Certificates are preloaded on all 2016 Xerox® ConnectKey® Technology-enabled i-Series, AltaLink®, and VersaLink® devices

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For more information on the settings above, refer to the Xerox App Gallery Online Support at https://www.support.xerox.com/support/xerox-app-gallery.com

INSTALLING XEROX® NOTE CONVERTER APP

The following procedure assumes you have created a Xerox® App Gallery account. If you do not have access to a Xerox App Gallery account, refer to the Xerox® App Gallery Quick Start Guide for instructions on creating an account.

Note:
For detailed instructions on adding a device and adding or installing Apps to your Xerox® App Gallery account, see the documentation links at the end of this guide.

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INSTALL GALLERY APPS FROM THE XEROX® APP GALLERY WEB PORTAL (PAID APP)

1. Go to the Xerox® App Gallery URL: https://appgallery.services.xerox.com
2. Select Log In.
3. Enter a valid Email and Password.
4. On the devices tab, add a Multifunction Printer or Printer, if necessary.
5. On the All Apps tab, select the desired app.
6. Select the **Subscribe** button.
7. Accept the App End User License Agreement (EULA).
8. Select **Checkout**.
9. Fill out the Billing information and select **Place Order**.
10. Select **Done**.
11. Check your email inbox for purchase confirmation.

INSTALL GALLERY APPS FROM THE XEROX® APP GALLERY WEB PORTAL (TRIAL APP)

1. Go to the Xerox® App Gallery URL: https://appgallery.services.xerox.com
2. Select Log In.
3. Enter a valid Email and Password.
4. On the devices tab, add a Multifunction Printer or Printer, if necessary.
5. On the All Apps tab, select the desired app.
6. Select the **Install** button.
7. Clicking on the button launches the Install Trial screen.
8. Select the device(s) that you would like to trial the App on and then select **Install**

USING THE XEROX® NOTE CONVERTER APP

1. Select the Note Converter App that is on your device.
2. If the email populated is not the one you wish to send to, please enter a valid email address.
3. Optionally modify the document file title.
4. Select the appropriate scan options.
5. Put your documents in the feeder or place one at a time on the platen.
6. Select **Scan**.
7. The email recipient will receive an email when the file has been converted.
8. Once the email arrives, open the file attachment to see the results.

SUPPORT

Xerox® App Gallery Knowledge Base

https://www.support.xerox.com/support/xerox-app-gallery/support/enus.html

Xerox® App Gallery Documentation

https://www.support.xerox.com/support/xerox-app-gallery/documentation/enus.html

Customer Support Forum

https://forum.support.xerox.com

Supported Multifunction Printers (MFPs) and Printers

https://www.xerox.com/en-us/connectkey/apps

Talk to your local Xerox provider for more information
or visit xerox.com/verify to get started

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