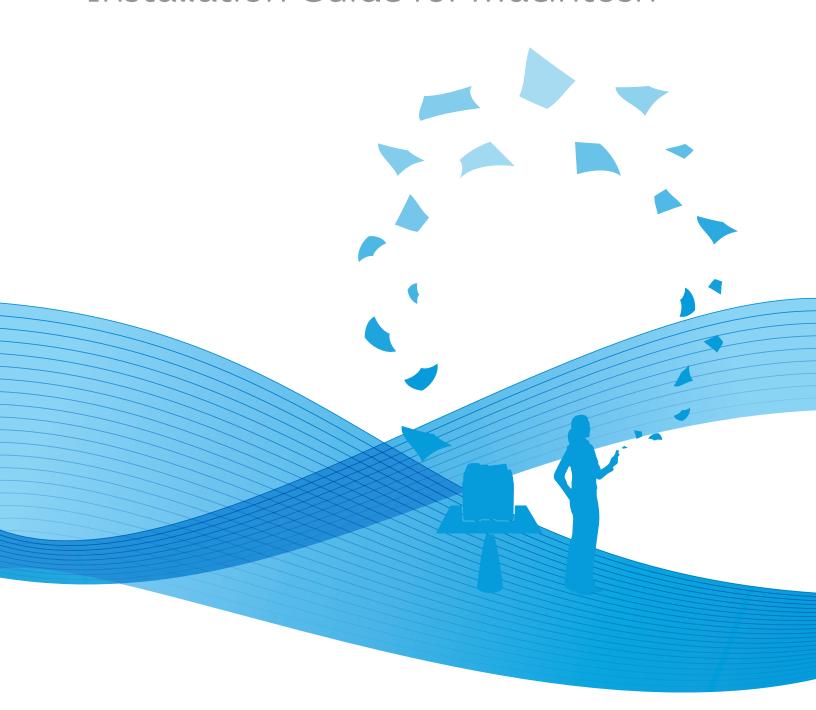


# Xerox® PrintBack Agent

Installation Guide for Macintosh



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#### Xerox® PrintBack

Xerox<sup>®</sup> PrintBack enables printing from your iOS and Android-based tablets and smartphones to the default printer installed on your computer. PrintBack consists of three components:

- Xerox<sup>®</sup> PrintBack App—Installed on your mobile device, the app sends print jobs to your selected online service.
- Online service—A Web-based service, such as Dropbox or an email provider, transmits jobs from your mobile device to your computer.
- Xerox<sup>®</sup> PrintBack Agent—Installed on your computer, the agent retrieves print jobs from the online service and prints them to your default printer.

To print, the computer and the default printer must be turned on and ready to print. If documents are sent while the computer or printer are not ready or not connected, the online service stores the documents. They are retrieved and printed when the computer is turned on and connected to the network again.

#### **System Requirements**

- Mac OS X version 10.6 and 10.7
- Microsoft Office 2008 and later required to print Word, PowerPoint, or Excel files
- Apple iWork 2009 required to print Pages, Keynote, and Numbers files

# Before You Begin

Before you start, set up a Dropbox or email account to use for storing and delivering documents.

Note: Xerox recommends that you select Dropbox for use with PrintBack.

- To set up a Dropbox account, go to www.dropbox.com.
- To set up a new email account, browse to one of the following email providers and create an account:
  - Google Mail
  - Microsoft MSN
  - Microsoft Hotmail
  - Windows Live Mail
  - Yahoo! Mail Plus
  - AOL Mail

Note: If you select email, Xerox recommends that you use a separate or dedicated email account with PrintBack.

## Installing the Xerox® PrintBack Agent

- 1. To download the Xerox® PrintBack Agent, go to www.xerox.com/downloadprintback.
- 2. Click **Drivers and Downloads**, ensure that the correct operating system and language are selected, then click **Xerox PrintBack Agent Installer**.
- 3. At the License Agreement screen, select your language, then click **Agree**.
- 4. At the Xerox<sup>®</sup> PrintBack installation window, double-click the **Xerox PrintBack Preferences Pane**.
- 5. At the System Preferences window, select **Install for this user only** or **Install for all users of this computer**, then click **Install**.
- 6. At the Xerox® PrintBack Setup screen, do one of the following:
  - If you already have a Dropbox account and want to use it to print from your mobile device, click **OK**.
    - If you do not have a Dropbox account, but want to use one, click the link to **Create a Dropbox** account at www.dropbox.com.

Note: Xerox recommends that you select Dropbox for use with PrintBack.

 To use a Web-based email account, click the arrow at the right of the Provider box, and select your email provider from the list. Enter your account information, then click **OK**.
To create an email account, select an email provider, then click the link to the provider website.

Note: If you select email, Xerox recommends that you use a separate or dedicated email account with PrintBack.

- 7. At the Xerox® PrintBack Off/On screen, ensure that the On/Off switch is on and the Status indicates it is running.
- 8. Close the Xerox® PrintBack Agent window.

### Changing the Xerox® PrintBack Agent Preferences

- 1. In the dock of your computer, click **System Preferences** > **Xerox PrintBack**.
- 2. Click Preferences.
- 3. At the Business Documents window, click **Never Print**, **Print Immediately**, or **Always Hold** for the action to take when handling your business documents.
- 4. Do one of the following:
  - To print without resetting the password, click **Accept**.
  - To reset the print password, click **Reset**, then click **Accept**.
- 5. To get information about the version of the PrintBack Agent, click **About**.
- 6. To provide feedback regarding the installation or the application, click **Feedback**.
- 7. Close the Xerox® PrintBack Agent window.