# **Updating the Printer Software**

## **Overview**

The Software Upgrade feature allows the customer to upgrade the machine software as requested by a Xerox Customer Support Center Representative, without needing a Customer Service Representative to be present.

# When should I upgrade the software?

When Xerox releases a new version of printer software or firmware, you can update your printer to Incorporate the new fixes and improvements.

## How do I upgrade the software?

**NOTE:** Upgrading software will delete any current jobs in the machine print queue and prevent further jobs from printing until the upgrade has completed. If you wish to preserve these jobs, allow them to complete before upgrading your software. All configured network settings and installed options will be retained by the machine after the Software Upgrade process.

# Updating the Software

### Before you begin:

- Determine the current software version of your printer.
- Download the latest software update file in **.bin** format from the drivers and downloads page for your specific printer.

### To determine the currently installed software version:

- 1. In CentreWare IS, click Properties > General Setup > Configuration.
- 2. Scroll down to **Software** to verify the software version.

## To update the software:

- 1. In CentreWare IS, click **Properties > Services > Machine Software > Upgrades**.
- 2. Under Upgrades select Enabled.
- 3. Click **Apply**.
- 4. Refresh you browser and navigate to **Properties > Services > Machine Software > Manual Upgrade**.
- 5. Under Manual Upgrade, click Browse to locate and select the software upgrade file in .bin format.
- 6. Click Open.
- 7. Click Install Software.
  - The file is sent to the printer. Once the software is installed, the printer restarts.
- 8. Check the configuration report to verify that the software has updated.