

WorkCentre[®] 7545/7556

Upgrade Procedure

Purpose

The purpose of these upgrade instructions is to enable System Administrators to upgrade the WorkCentre.

The upgrade process will take about 20-30 minutes. The WorkCentre will be inoperable during this time period. Please ensure that the device is free of faults and jams before commencing any part of an upgrade process.

Web Interface Upgrade Process

Requirements

- The WorkCentre_7500-system-sw#xxxxxx#.DLM file. IMPORTANT: This file must be extracted from **.zip** before it can be used.
- A PC with network access to the WorkCentre.
- The WorkCentre must have the HTTP option enabled.

Procedure

1. Open a new Web Browser window and enter the WorkCentre's URL, using the format "http://xx.xxx.xxx.xx". Click on Go or Enter.
2. Select the 'index' link (top right hand side of Web-UI) then 'Manual Upgrade' from the Index window.
3. A Login screen may be displayed, use the System Administrator's username and password. After entering the correct username and password the 'Machine Software' page will be displayed.
4. Select the Browse button and locate the WorkCentre_7500-system-sw#xxxxxx#.DLM file.
5. Select the 'Install Software' option. A pop-up will be shown with the message 'File has been submitted'; click OK. Once the file is sent close the browser window.

If a pop-up appears displaying "File has not been submitted", repeat the process from Step 5, ensuring the correct filename has been used.

Within several minutes, the machine will go into upgrade mode. A message will be displayed on the WorkCentre Local User Interface, indicating that the software upgrade is about to start. During the actual upgrade, the WorkCentre will not be available via the network. Soon after this, the Upgrade Interface window will be displayed on the WorkCentre Local User Interface, showing the upgrade progress of all relevant modules. Once the relevant modules have finished upgrading, the system will automatically reboot. After the reboot has completed, a Software Upgrade Report will print followed by a Configuration Report. Refer to the Software Upgrade Report and confirm that the 'Software Upgrade Result' is shown as 'Success'.

USB Upgrade Process

Requirements

- Must use a USB thumb drive with at least 300MB of free space.
- The DLM file must be in a folder named **Upgrade** at the root level of the USB drive while ensuring that you **DO NOT** have a folder called ALTBOOT at the root of the USB pen drive.

Procedure

1. While the power is on insert the correctly configured USB thumb drive into the USB slot at the front of the machine.
2. Within 10 minutes, the local UI will display the message “Machine NOT Available” and “Please wait... Services are being retrieved”.
3. Soon after this, the Upgrade Interface window will be displayed on the WorkCentre’s User Interface, showing the upgrade progress of all relevant modules.
4. After the upgrade has completed the network controller will initialize, and after a delay it will automatically print a Configuration Report, and reconnect to the network.
5. The device is ready for use.

Forced Altboot Upgrade Process

Requirements

- Must use a USB thumb drive with at least 300MB of free space.
- The DLM file must be in a folder named **Altboot** at the root level of the USB drive while ensuring that you **DO NOT** have a folder called **Upgrade** at the root of the USB drive.
- Within the **Altboot** folder on the USB thumb drive a file named **FORCED_UPGRADE** (case sensitive with no file extension) must be included.

Procedure

1. Power down the WorkCentre.
2. While the power is off insert the correctly configured USB thumb drive into the USB slot at the front of the machine.
3. Power on the machine and within minutes, the local UI will display the message “Machine NOT Available” and “Please wait... Services are being retrieved”.
4. Soon after this, the Upgrade Interface window will be displayed on the WorkCentre’s User Interface, showing the upgrade progress of all relevant modules.
5. After the upgrade has completed the network controller will initialize, and after a delay it will automatically print a Configuration Report, and reconnect to the network.
6. The device is ready for use.

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