



Fig. 1-1
Press **Access**.

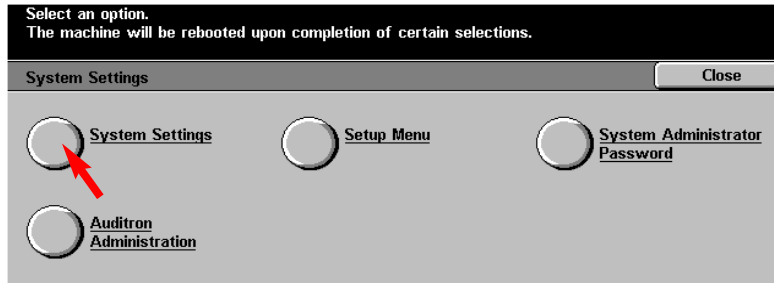


Fig. 1-4
Press **System Settings**.

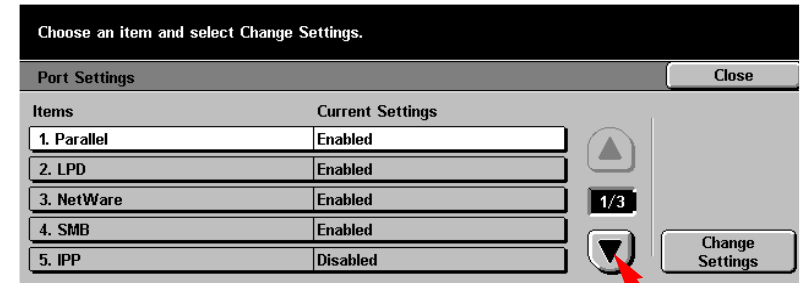


Fig. 1-7
Press the **Arrow** button to scroll to Internet Services.



Fig. 1-2
Enter the System Administrator Password from the Numeric Keypad and then press **Confirm**. (See Machine Administrator User Guide for default password.)

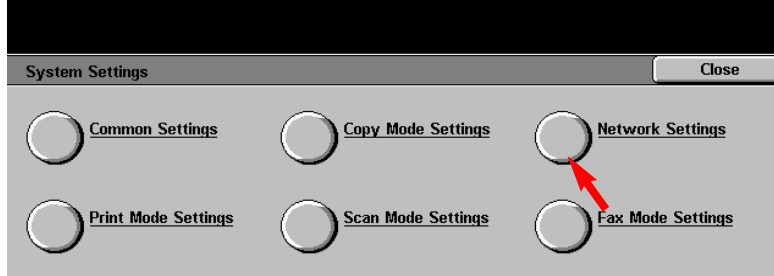


Fig. 1-5
Press **Network Settings**.

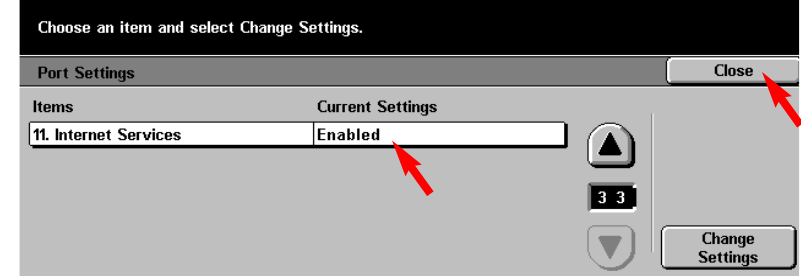


Fig. 1-8
Make sure that **11. Internet Services** is enabled then press **Close**.

Note: If Internet Services is disabled press **11. Internet Services** then press **Change Settings**. Press **Enable**, press **Save**.

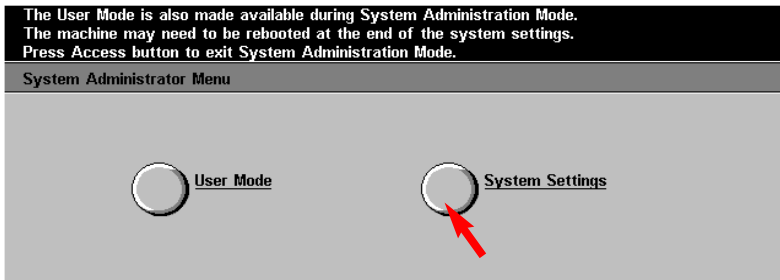


Fig. 1-3
Press **System Settings**.

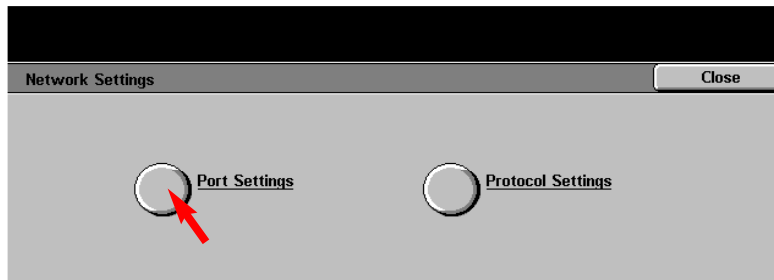


Fig. 1-6
Press **Port Settings**.

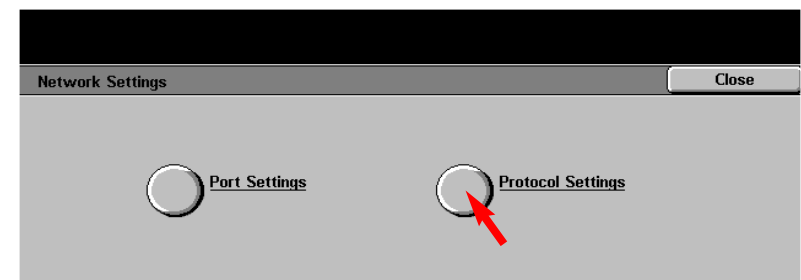


Fig. 1-9
Press **Protocol Settings**.

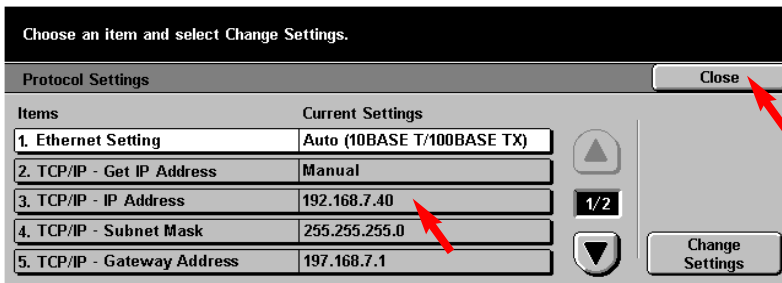


Fig. 1-10
Please write down the current setting for **TCP/IP - IP Address** then press **Close**.

IP Address: _____

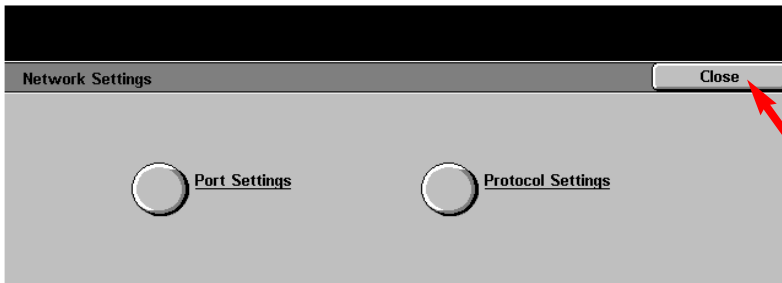


Fig. 1-11
Press **Close**.

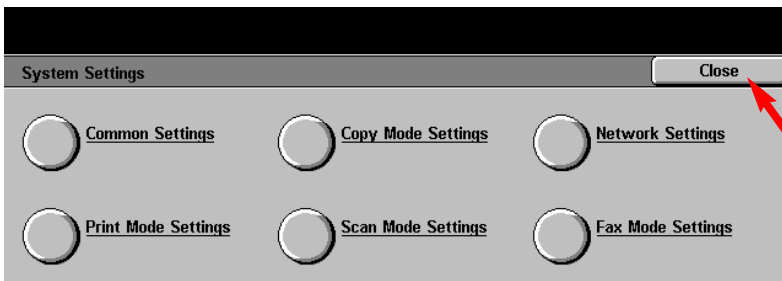


Fig. 1-12
Press **Close**.

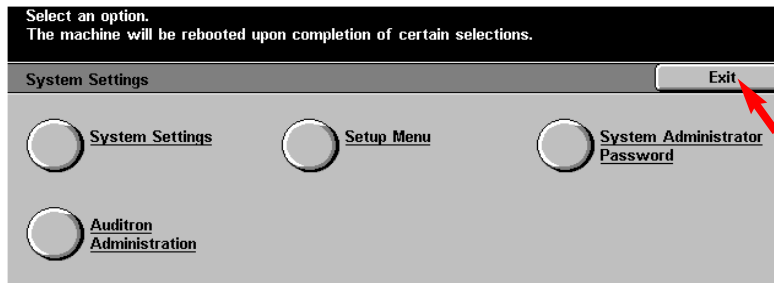


Fig. 1-13
Press **Exit**.

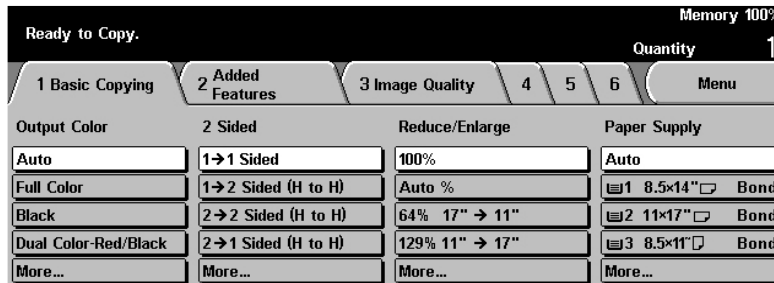


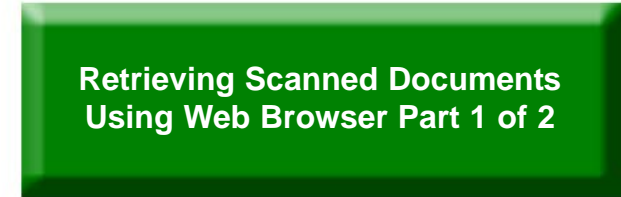
Fig. 1-14
Setup for retrieving scanned documents using web browser is completed.

Continue with Retrieving Scanned Documents Using Web Browser Part 2 of 2.

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The Telephone Consumer Protection Act of 1991 makes it unlawful for any person to use a computer or other electronic device, including FAX machines, to send any message unless such message clearly contains in a margin at the top or bottom of each transmitted page or on the first page of the transmission, the date and time it is sent and an identification of the business or other entity, or other individual sending the message and the telephone number of the sending machine or such business, other entity, or individual. To enter the telephone number identifying the machine and the header text information (business name) please refer to "Entering Local Terminal Information" pamphlet Part 2 of 2. To enter date and time please refer to "Entering Local Terminal Information" pamphlet Part 1 of 2.

Quick Start Guide



WorkCentre M24

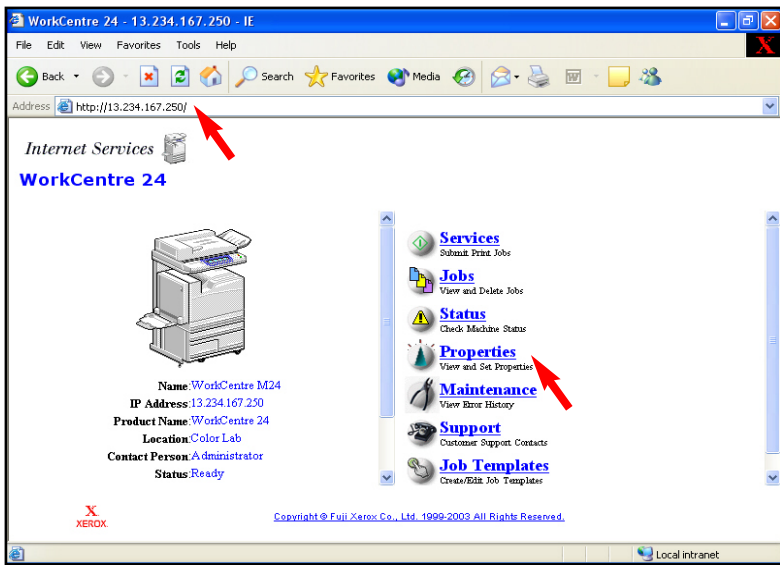


Fig. 2-1
Open an Internet browser, in the **Address** field enter the IP address of WorkCentre M24 and press **Enter**. On the Internet Services screen click **Properties**.

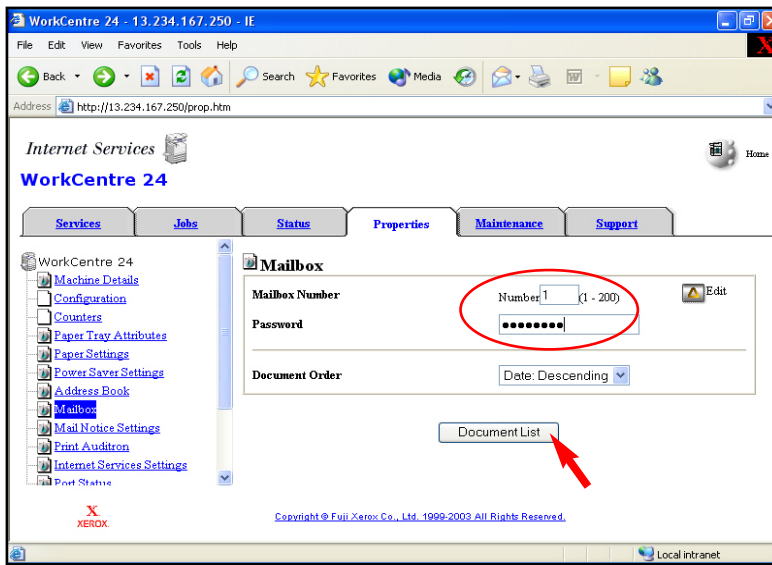


Fig. 2-3
Enter the number of the mailbox in which the document was scanned. Then click **Document List**.

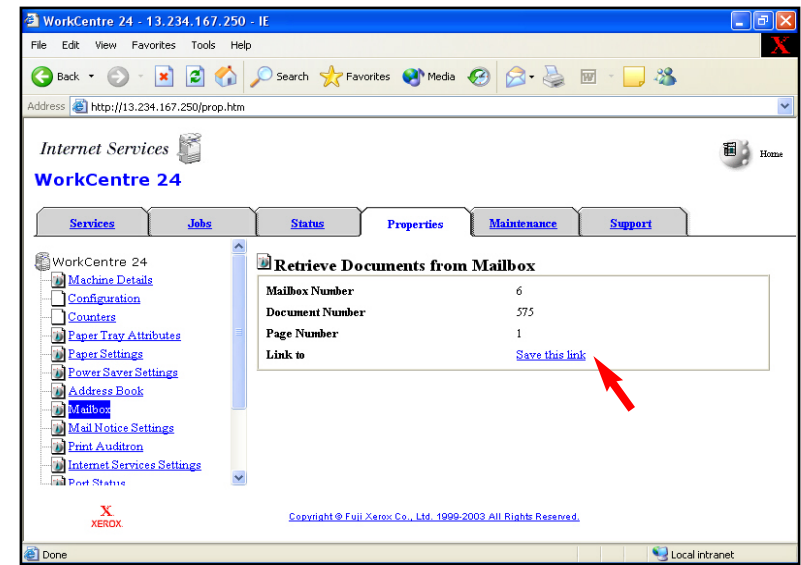


Fig. 2-5
Click **Save this link**.

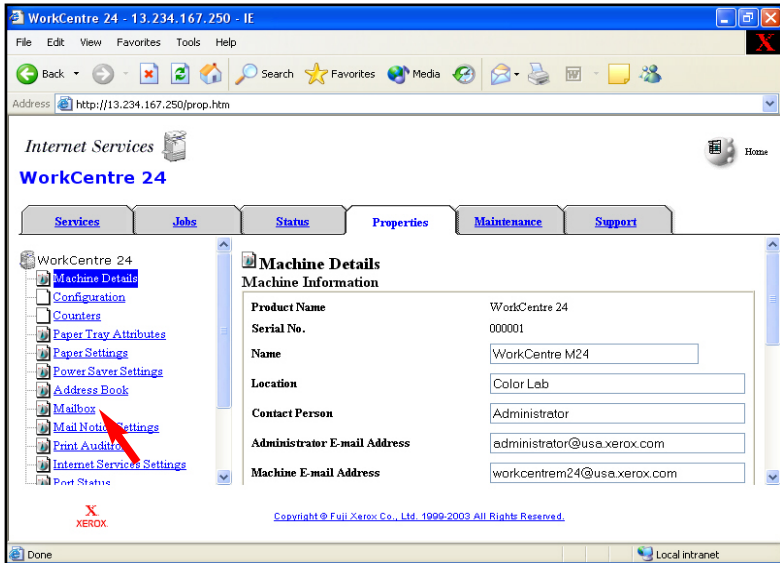


Fig. 2-2
Click **Mailbox** on the left side of the page.

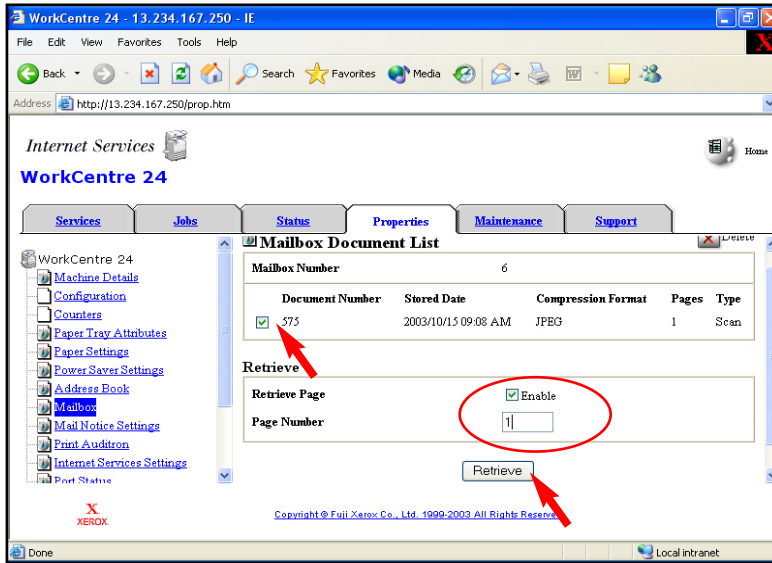


Fig. 2-4
Place a checkmark in the box next to the document to be retrieved and in the box next to **Enable**. Enter **Page Number**. Click **Retrieve**.

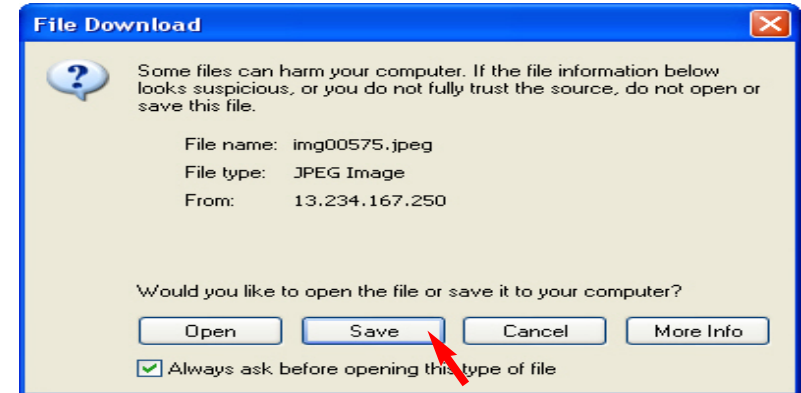


Fig. 2-6
In the File Download window*, click **Save**.

* This window may vary depending on the operating system of the computer.

Quick Start Guide

Retrieving Scanned Documents Using Web Browser Part 2 of 2

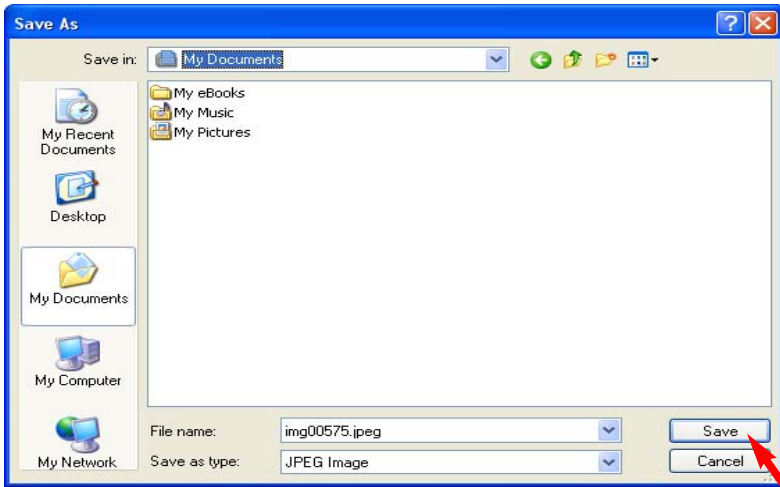


Fig. 2-7

Browse to the folder where the scanned document is to be saved and click **Save**.

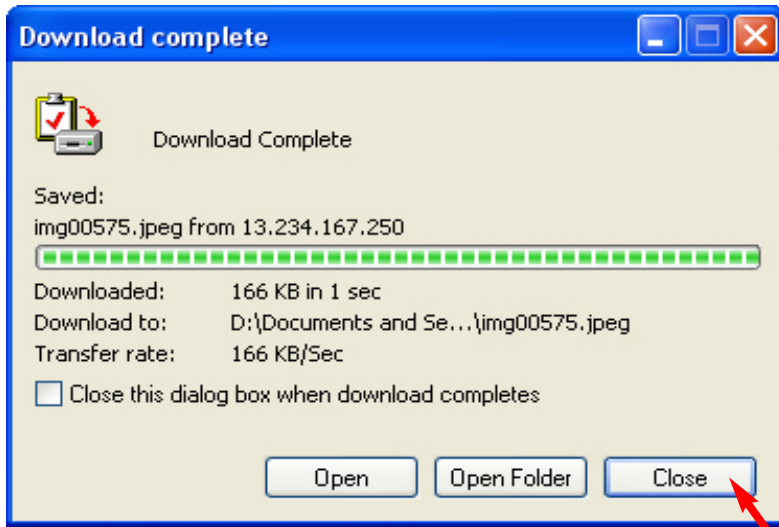


Fig. 2-8

After download is completed click on **Close**.

Note: You must have a viewer that will accommodate TIF file format, if you are retrieving your document as a TIF format.

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