4. Using the Numeric Keypad, enter the mailbox number, then press **Enter**.

5. If you entered a password when creating this mailbox number, enter that same password, then press **Enter**.

The document stored in the mailbox you selected is deleted.

Remote ITU-T Mailbox

The Send to a Remote Mailbox feature allows you to send a document to an ITU-T Mailbox on a remote machine.

Sending to a Remote ITU-T Mailbox

You can transmit a document to either a confidential ITU-T mailbox or a bulletin board.

Feature	Description
Confidential	Sending a document to a Remote Confidential Mailbox requires only the remote mailbox number.
Bulletin Board	Remote Bulletin Board Mailboxes must be setup with a password. Obtain the ITU-T mailbox number and password from the remote user to use in the following procedure.

To send documents to a Remote Mailbox:

1. Load the document face down in the Document Tray.

2. Select the desired **Resolution** & **Contrast**.

3. Open the Access Cover and press:

Mailbox ITU-T

ITU-T Mailbox
1. Confidential
2. Bulletin board
3. Setup & delete

Mailbox Communications

4. Select the type of mailbox you want to send the document to.

    To send to a Confidential mailbox, press **1**

    To send to a Bulletin Board mailbox, press **2** .

    Confidential
    1. Print mailbox
    2. Send to mailbox
    3. Poll from mailbox
    4. Store to mailbox
    5. Delete mailbox

    – or –

    Bulletin board
    1. Print mailbox
    2. Send to mailbox
    3. Poll from mailbox
    4. Store to mailbox
    5. Delete mailbox

5. To send to a remote mailbox, press **2** .

    Send (Confidential)

    Box number (20 max):

    ■

    – or –

    Send (Bulletin board)

    Box number (20 max):

    ■

6. Using the Numeric Keypad enter the remote Confidential or Bulletin Board mailbox number, then press **Enter**.

    Note: *For Bulletin Board transmissions, the remote machine must be setup with a Bulletin Board Mailbox Password.*