Confirmation Report Setup

Confirmation Reports can automatically be printed by the WorkCentre following each transmission, or only following transmissions where an error occurred. Using the setup procedure you can select which type of transmissions automatically print a Confirmation Report, and under which conditions the report is printed:

- **Always** — Prints a report after every communication.
- **On Error** — Prints a report only when an error occurs.
- **Off** — A report is not automatically printed.

In addition, you can set the WorkCentre to print the first page* of the fax on the report for Memory Send, Group Send, Relay Originator, Relay Station, and Relay Destination reports.

One menu is used to set the print status for all reports. As the status is set for each report, the next report setup screen displays. To set the print status for one report, press **Enter** until that setup screen is displayed. Press **Stop** to return to the Standby Mode at anytime.

Automatic Confirmation Reports are available for the following operations:

- **Confirmation Report —** Prints transmission results for a Direct Send transmission.
- **Confirmation Report – Memory Send** — Prints Memory Send Transmission results.
- **Group Send Report —** Prints Group Transmission results.
- **Group Poll Report —** Prints Group Polling Transmission results.
- **Relay Originator Report —** Prints results for Relay Transmissions initiated by the Originator Station.
- **Relay Station Report —** Prints results for Relay Transmissions initiated by the Relay Station.
- **Relay Destination Report —** Prints Relay Destination Station results sent from the Relay Station to the Originator Station, and printed by the Originator Station.

* Not allowed in all markets.