

Resend Stored Fax Default Setting

Normally, when a transmission can not be completed, the machine automatically attempts to send the document according to the redial criteria. When the number of attempts exceeds the redial counter, the document is cleared from the memory.

With the Resend Stored Fax feature enabled, any document which exceeds the number of redials set is not cleared, but saved in memory for the specified length of time. See the “Resend Stored Fax” procedure that follows, to resend the stored document.

Note: When the Resend Stored Fax feature is enabled, the stored time is recorded in the Pending Jobs Report (see Chapter 4).

To set the Resend Stored Fax default setting:

1. Press:



Resend stored fax
1. On
2. Off

2. Select the Resend Stored Fax option:

To enable the Resend Stored Fax feature, press **1**.

To disable the Resend Stored Fax feature, press **2**, then press **Stop** to return to the Standby mode.

Resend stored fax
Store for (01-24) hrs: 14

Transmitting Documents

3. Use the Numeric Keypad to enter the number of hours (you must use 2 digits) for the machine to store the document, then press **Enter**.
4. The menu selection screen redisplay. Press **Stop** to return to the Standby Mode.

Resending A Stored Fax

When the Resend Stored Fax feature is enabled, any document that exceeds the number of allowed redials is not cleared, but saved in memory for a specified length of time. Perform this procedure to resend a fax that is stored for resending. If the facsimile number you dialed was not correct, you can change the number before resending the document. When you resend the document, the number of redials counter is reset.

To resend a stored fax:

1. Open the Access Panel and press:

Resend



Resend stored fax
[Enter] to start
[Cancel] to delete
[↑↓] to search

2. Press the  or  keys to view the jobs stored for resending.

If the job you want to resend was dialed using the Numeric Keypad and with no Fax Options, go to Step 3. If the job you want to resend was other than the above, go to Step 5.

3. While viewing the job to resend, press **Enter** or **Start**.