

## **Cleaning the Document Scanner**

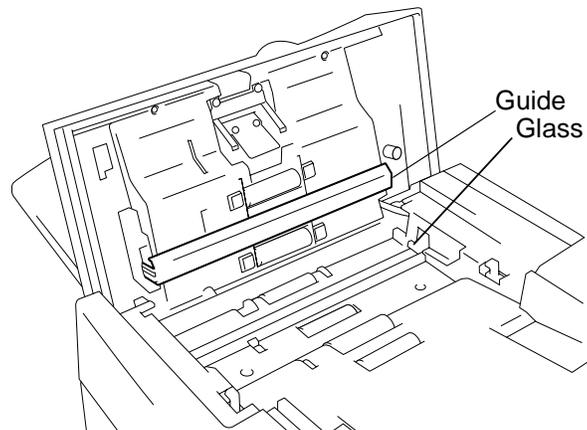
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The quality of scanned images deteriorates if the Document Scanner becomes dirty.

Use the following procedure to clean the Scanner components:

1. Press the Control Panel Release Button to open the Control Panel.
2. Wipe the glass surface and the guide with a soft dry cloth (lens cleaner cloth).

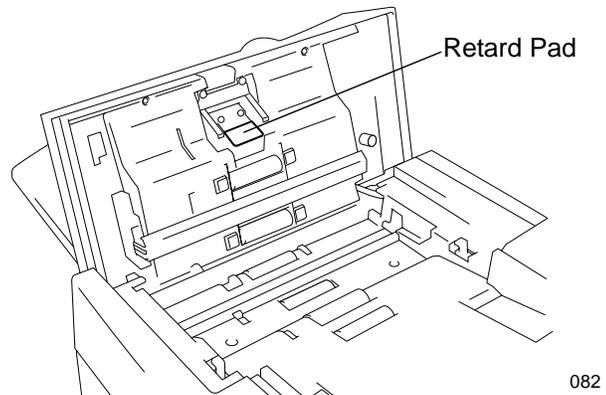
If the surfaces require moisture to remove the dirt, use a cloth slightly dampened with water to remove the dirt, followed by a dry cloth to remove streaks.



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## *Maintaining the Machine*

3. Wipe the Retard Pad and the rollers with a dry cloth.  
If the surfaces require moisture to remove the dirt, use a cloth slightly dampened with water to remove the dirt, followed by a dry cloth.



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4. Close the Control Panel.