3. To print from a local mailbox, press (**1**) .

> **Print (Confidential)**
>
> **Box number (20 max):**
> █

– or –

> **Print (Bull board)**
>
> **Box number (20 max):**
> █

4. Using the Numeric Keypad enter the mailbox number, then press **Enter**.

> ***Note:*** *If you entered a password when creating the Confidential Mailbox, you must enter that password here to print the document.*

5. Enter the password if required, then press **Enter**.

The WorkCentre prints the document from the ITU-T mailbox you selected, then returns to the Standby Mode.

Deleting a Document Stored in a Local ITU-T Mailbox

To delete documents stored in ITU-T mailboxes on your machine, you must know the box number and password, if required.

> ***Hint:*** *To print a list of all documents stored in ITU-T mailboxes, press:*
>
> **Menu**
> △ (**2**) (**4**) (See Chapter 12, "Reports".)

To delete a document stored in a Local ITU-T Mailbox:

1. Open the Access Cover and press:

**Mailbox
ITU-T**

> **ITU-T Mailbox**
> **1. Confidential**
> **2. Bulletin board**
> **3. Setup & delete**

Mailbox Communications

2. Select the type of mailbox you want to delete the document from.

    To delete from a Confidential mailbox, press $\left(\begin{array}{c} 1 \end{array}\right)$.

    To delete from a Bulletin Board mailbox, press $\left(\begin{array}{c} 2 \end{array}\right)$.

> **Confidential**
> **1. Print mailbox**
> **2. Send to mailbox**
> **3. Poll from mailbox**
> **4. Store to mailbox**
> **5. Delete mailbox**

− or −

> **Bulletin board**
> **1. Print mailbox**
> **2. Send to mailbox**
> **3. Poll from mailbox**
> **4. Store to mailbox**
> **5. Delete mailbox**

3. To delete a document from a local mailbox, press $\left(\begin{array}{c} 5 \end{array}\right)$.

> **Delete (Confidential)**
>
> **Box number (20 max):**
> ▊

− or −

> **Delete (Bull board)**
>
> **Box number (20 max):**
> ▊