## Activity Report Setup

The Activity Report contains the details of send and receive communications. It also includes the scan, print, drum and toner counter. Using the Activity Report Setup procedure, you can designate which reports are printed automatically and under what conditions.

When "Auto print" is selected the machine automatically prints an Activity Report of all transmit and receive communications after 40 communications occur.
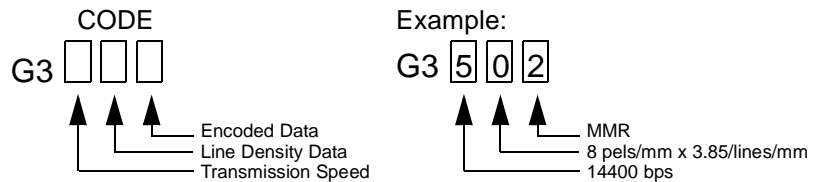
When "Set key default" is selected, you can choose which reports are printed when the *Activity* Function key is pressed, for a reception, Transmission, or both.

The following information is printed on the Activity Report:

| Item | Description |
|------|-------------|
| Nbr. | Item number for each communication. |
| Job | File number of all communications. |
| Date Time | Date & time when the communication started. |
| Duration | Length of communication time in minutes and seconds. |
| pgs | Number of pages sent or received (max. 99). |
| To (Send) From (Receive) | Remote name or facsimile number (the "©" mark is attached when the alternate number or subaddress is used). |
| Dept. | Department number that was entered for that job. |
| Account | Account number. |

| Item | Description |
|------|-------------|
| Mode | Communication mode*<br><br>EX: Exclusive Error Control Mode<br>G3: G3 Mode<br>EC: G3 Error Control Mode<br>P: Polling Communications<br>R: Relay Group Communications<br>B: Mailbox Communications<br>SB: Subaddress Communication |

\* The Code is displayed in 3 digits to the right of the Mode symbol.

CODE

G3 ☐☐☐

↑ Transmission Speed
↑ Line Density Data
↑ Encoded Data

Example:

G3 5 0 2

↑ 14400 bps
↑ 8 pels/mm x 3.85/lines/mm
↑ MMR

| Code | Transmission Speed | Code | Line Density | Code | Encoding |
|------|--------------------|------|--------------|------|----------|
| 0 | 2400 bps | 0 | 8 pels/mm x 3.85 lines/mm | 0 | MH |
| 1 | 4800 bps | 1 | 8 pels/mm x 7.7lines/mm | 1 | MR |
| 2 | 7200 bps | 2 | 8 pels/mm x 15.4 lines/mm | 2 | MMR |
| 3 | 9600 bps | 3 | — | 3 | JBIG |
| 4 | 12000 bps | 4 | 16 pels/mm x 15.4 lines/mm | | |
| 5 | 14400 bps | | | | |
| 6 | 33600 bps | | | | |

| Item | Description |
|------|-------------|
| Status | Result status of communication and error codes.<br><br>OK - Successful<br><br>NG - Failure<br><br>See Chapter 13 for error code list. |

*Reports*

To set the automatic Activity Report print status:

1. Press:

**Menu**
△ ③ ⑥ ⓪ ①

> **Activity report**
> **1. Set Key default**
> **2. Auto print**

2. Select the report mode:

   To select the type of reports that print when the ***Activity*** key is pressed, press ①.

3. To print reports of all Sent and Received communications, press ①.

   To print a report of Sent communications, press ②.

   To print a report of Received communications, press ③.

4. To choose if a report prints automatically after 40 communications, press ②, then:

   To select Auto Print On, press ①.

   To select Auto Print Off, ②.

5. The menu selection screen redisplays. Press ***Stop*** to return to the Standby Mode.