

## Types of Communications

---

### Transmissions

---

- **Memory Send** — The job is first scanned into memory, then sent to the remote party. Using this method, multiple jobs can be stored and the machine transmits each job as the line becomes available.
- **Direct Send** — The job is transmitted, page by page, without being stored in memory. Using this method you can observe the transmission procedure, one page at a time.
- **Speed Dialing** — This dialing method allows you to send a job to a programmed destination by entering the 3 digit Speed Dial number.
- **Alpha Dialing** — This dialing method allows you to send a job to a programmed destination by alphabetically searching the phonebooks for the remote name.
- **One Touch Dialing** — This dialing method allows you to send a job to a programmed destination by simply pressing a One Touch key.
- **Keypad Dialing** — This dialing method allows you to initiate a job by dialing the remote number on the numeric keypad.
- **On-hook Dialing/Manual Dial** — This method allows you to initiate a job without picking up the handset\*. You can choose Alpha, Speed, One Touch, or Keypad dialing operations.
- **Off-hook Dialing /Manual Dial** — This method allows you to initiate a job with the handset\* held in your hand. You can choose Alpha, Speed, One Touch, or Keypad dialing operations.
- **Delayed Start** — The transmission is programmed to be sent at a later designated time. This feature permits cost savings by scheduling transmissions during periods when telephone rates are lower.
- **Priority Transmission** — A priority send transmission is performed prior to any other job reserved in memory.

\*Not available in all markets.

## Introduction

- **Resend** — Normally, document data (stored in memory for transmission) is cleared if the transmission fails to reach a remote facsimile. This function enables the machine to save the stored document and allows you to re-schedule the transmission.
- **Group Transmission** — Sends the same document to more than one location via multiple, sequential transmissions. Sometimes referred to as broadcast.
- **Relay Transmission** — Sends a document to a relay station. The relay station then sends the document to another relay station or to the final receiving stations. The origination and relay stations must be Xerox Document WorkCentre Pro 635, 645, 657 machines, or compatible units. The Relay Transmission default setting is “OFF”, to provide you with the maximum 240 Speed Dialing numbers. If you wish to use this feature, please contact your Service Representative for activation. Please be aware that activating this feature results in a “full memory erase”, and reduces the number of Speed Dial numbers to 200.
- **Mailbox Communications** — The Mailbox feature allows you to store documents in memory on your machine, or that of a remote machine, with a Mailbox number. Other remote parties can then access the document using the assigned Mailbox number.

The WorkCentre provides two types of Mailbox systems. ITU-T - the standard mailbox system is used with compatible ITU-T machines.

XEROX - the exclusive Xerox Mailbox System is used with other Document WorkCentre Pro 745 and Document WorkCentre Pro 635, 645, 657 machines.

- **Polling Transmission** — This feature allows you to load a document in your machine to be polled or “received” by a remote machine. The remote party places the call.
- **Secured Send** — This feature restricts your machine from sending documents to numbers other than registered Speed Dial or One Touch dialing numbers.
- **Sub address ITU-T** — This feature allows you to communicate (poll or send) to a specified sub address on a network. The WorkCentre uses the ITU-T Mailbox number for the sub address.