Transmitting a Document to an ITU-T Sub address

Use the following procedure to transmit a document to a sub address:

1. Load the document face down in the Document Tray.

2. Select the desired **Resolution** and **Contrast**.

3. Open the Access Cover and press:

**Subaddress
ITU-T**

> **Sub address**
> **1. Done**
> **2. Subaddress (SUB)**
> **3. Select. Polling (SEP)**
> **4. Password (PWD)**

4. To transmit a document to a remote fax sub address, press
    (**2**) to select SUB.

> **Sub address**
>
> **SUB (20 max):**
> ■

5. Use the numeric keypad to enter the remote sub address and
    press **Enter**.

> **Note:** *To communicate with a remote WorkCentre, obtain and
> enter the remote ITU-T mailbox number.*

6. To enter a password, press (**4**) to select PWD. Using the
    numeric keypad, enter the password, if required by the remote
    machine and press **Enter**.

> **Note:** *To transmit to a WorkCentre ITU-T Bulletin Board Mailbox,
> the remote and local machines must have the same
> passwords.*