

Mailbox Communications

7. To exit the menu, press **1** to select Done.
8. Using one of the dialing methods, enter the remote phone telephone number and press **Enter**.

Note: *The sub address entered in this procedure overrides a sub address programmed in a One Touch or Speed Dial number.*

The document is sent to the remote fax machine and forwarded to the specified sub address.

Polling a Document Using a Subaddress

To communicate with a remote WorkCentre, obtain and enter the remote ITU-T mailbox number. To poll a WorkCentre ITU-T Confidential Mailbox, the remote and local machines must have the same password.

1. Remove any documents from the document tray.
2. Select the desired **Resolution** and **Contrast**.
3. Open the Access Cover and press:

Subaddress
ITU-T



Sub address

1. Done
2. Subaddress (SUB)
3. Select. Polling (SEP)
4. Password (PWD)

Mailbox Communications

4. To poll a document from a remote fax sub address, press **3** to select SEP.

Sub address

SEP (20 max):



5. Enter the remote sub address and press **Enter**.
6. To enter a password, press **4** to select PWD. Using the numeric keypad, enter the remote password, if required by the remote machine, and press **Enter**.
7. To exit the menu, press **1** to select Done.
8. Using one of the dialing methods, enter the remote phone telephone number and press **Enter**.

Load document

**To poll
press [Start]**

9. Press **Start**.

**Poll
Add security code?
1. Yes
2. No**

10. Skip this step by pressing **2** to select No.

Note: *The sub address entered in this procedure overrides a sub address programmed in a One Touch or Speed dial number.*