

## *Transmitting Documents*

### **Transmitting Using A Department Code**

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When the Department Code option is set, the “Enter Dept. code” screen is displayed.

To set or change Department Codes, refer to Chapter 4, “Changing Department Codes”.

<b>05-01-97 Thu13:47</b>	
<b>Free Memory</b>	<b>100%</b>
<b>Enter Dept. code</b>	

To use the machine:

Enter the 5-digit Department Code, then press ***Enter***.

The standby mode screen displays.

If no activity is performed within 1 minute after entering the Department Code, the display returns to the “Enter Dept. code” screen.