6. Using one of the dialing methods, enter the phone number of the remote mailbox station, then press **Enter** if necessary.

The machine dials the remote station and retrieves the document from the mailbox you selected.

Attaching an ITU-T Sub Address

The sub address feature is used to send a document to a compatible remote fax machine and request that machine to forward the document to the final destination specified in the sub address, normally on a Local Area Network (LAN). It is an alternate method to store in (or poll) a remote mailbox if you do not know whether that mailbox is confidential or a bulletin board on a remote WorkCentre 635, 645, 657 One Touch 745 machine. It can also poll a document stored in a remote sub address. This feature uses the ITU-T protocol and the sub address to establish the routing request and works only with ITU-T compatible machines.

The following defines the SUB, SEP, and PWD sub addressing:

*   **SUB** — Transmit a document to a remote sub address.

*   **SEP** — Poll a document stored in a remote sub address.

*   **PWD** — Add a password to Sub or Sep for secure communications.

The sub address can be up to 20 digits.

To communicate with a compatible ITU-T remote fax, you must obtain the sub address and password, if required, from the remote user and include the information in this procedure.

The WorkCentre uses the ITU-T mailbox number as the sub address. To communicate with a WorkCentre, you must provide your sub address and password, if required, to the remote user to access your mailbox. On the WorkCentre, you can transmit and poll normal and secure documents to the ITU-T mailboxes. The password requirements are the same as for ITU-T mailboxing. Refer to the Mailbox ITU-T Communications section for information on communicating with ITU-T mailboxes.

A sub address can be stored with the Speed Dial and One Touch numbers for remote parties that require a sub address every time. (Refer to Chapter 4, "Setting up the Phonebook".) If you store the sub address in the Speed Dial/One Touch setup, and when dialing using this procedure, the sub address attached here will be used.