

## Programming the Machine

### Direct Access Function Keys

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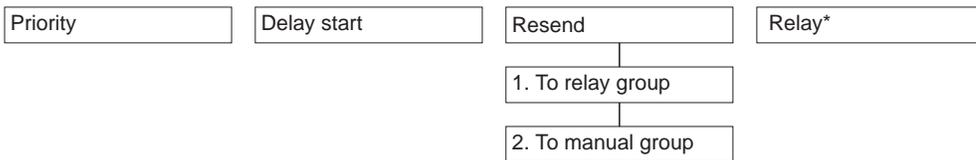
The 20 Direct Access Function Keys, located under the Access Cover, are programmed to perform some of the most frequently used features automatically. Several of these keys use multi-layered menus similar to the Menu Mode. The method and keys used to program these functions are the same as those used in the Menu Mode. Refer to the “Keys used in Menu Mode Operation” and “Character Entries” procedures earlier in this chapter. The following maps illustrates the Direct Access Function Keys displaying the available programmable features.

#### Row 1



#### Row 2

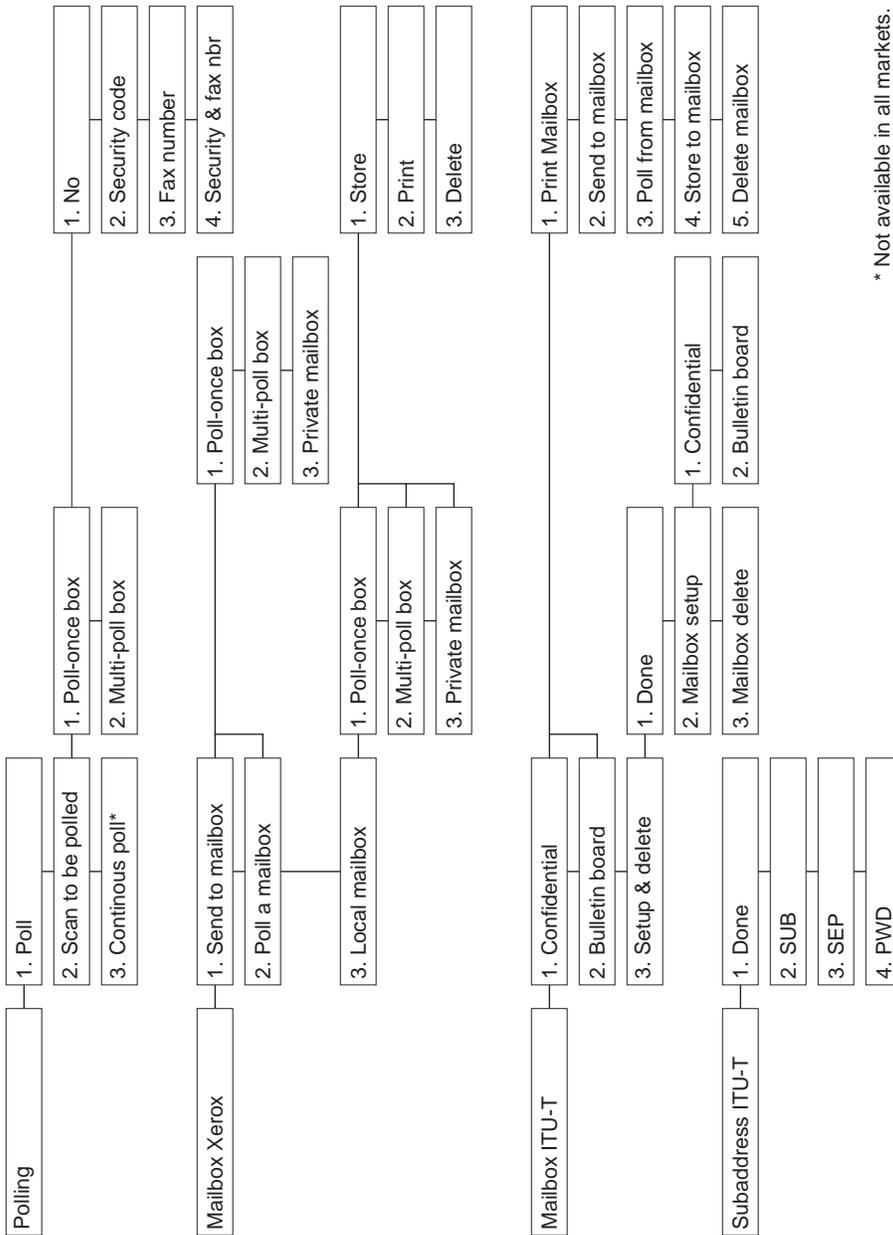
Sending



\* Available if enabled.

Row 3

Communications



\* Not available in all markets.

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Row 4  
Reports

Activity	Phonebook	Pending jobs	Confirmation
	1. All reports		1. Always
	2. Speed dials		2. On error
	3. Groups		3. Off
	4. One touch keys		
	5. Relays		

Row 5

Secure receive*	Phonebook setup	Cover sheet*	Charge code
	1. Speed dials		
	2. Groups		
	3. One touch keys		
	4. Relay groups		

\* Available if enabled.