

Warning: In order to have the Three Hole printing service you must have the Professional or Advanced Office finisher installed on your machine. Please contact your local Xerox sales representative for details.

Fig. 1-1

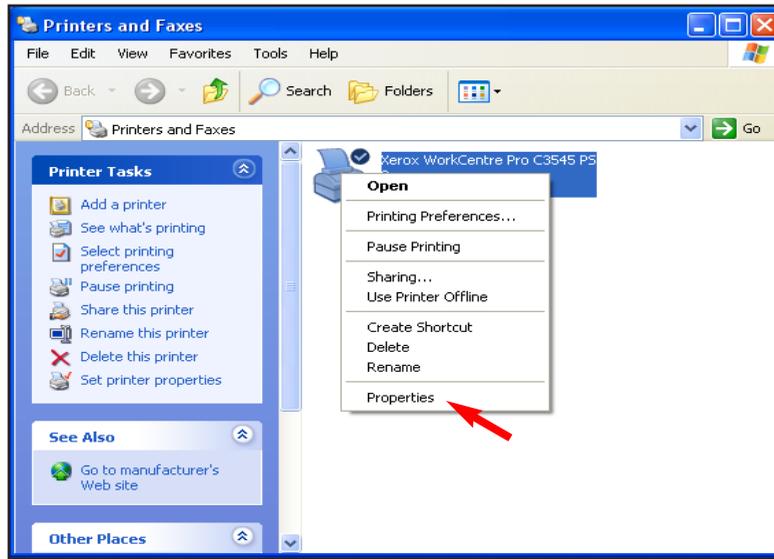


Fig. 1-3
Click **Properties**.

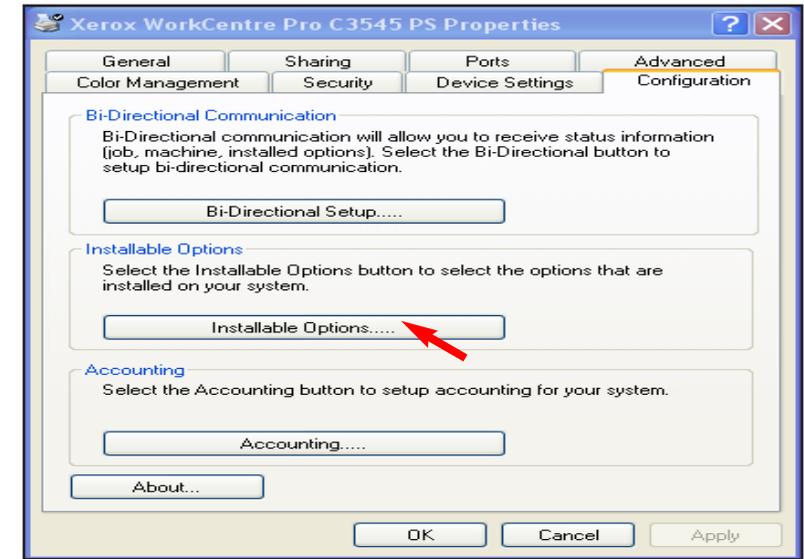


Fig. 1-5
Click **Installable Options**.

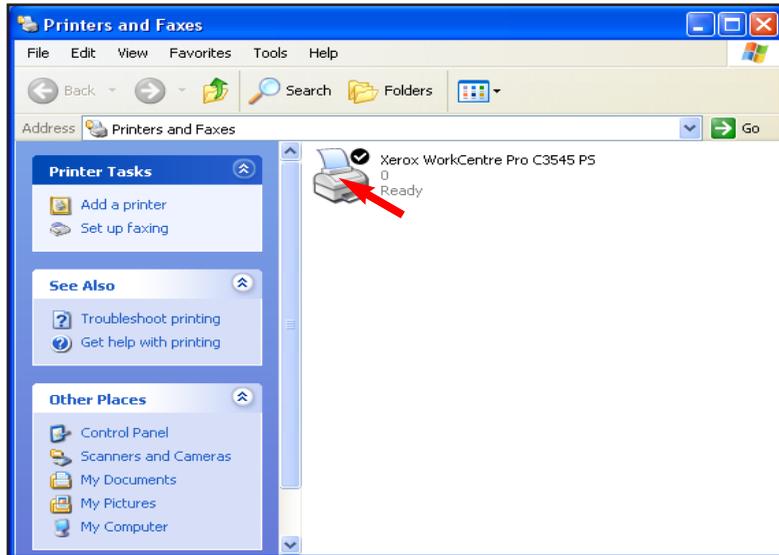


Fig. 1-2
In the Printers window, right click the **Xerox WorkCentre Pro C3545 PS** icon.

Note: This screen may vary depending on your Operating System.

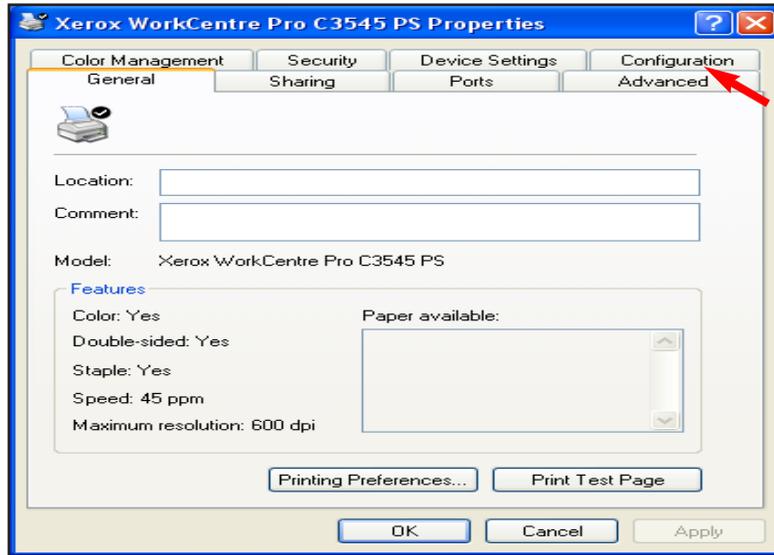


Fig. 1-4
Click **Configuration**.

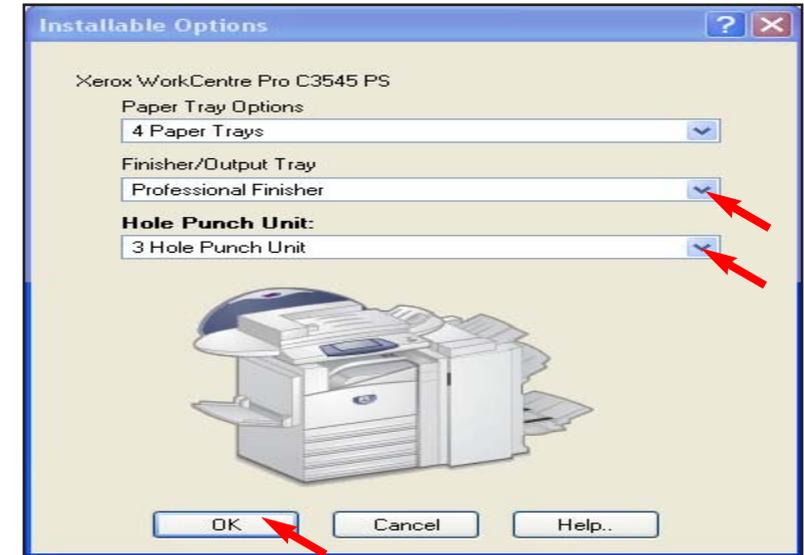


Fig. 1-6
Click the down arrow **Finisher/Output Tray** and select **Professional Finisher** from the drop down menu. Click the down arrow and select **3 Hole Punch Unit** from the drop down menu. Click **OK**.

Quick Start Guide

Three Hole Printing Part 1 of 2

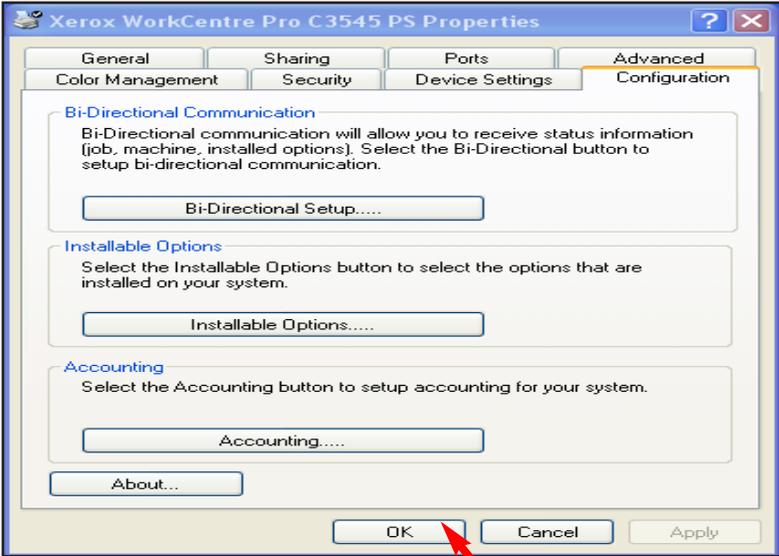


Fig. 1-7
Click **OK**.

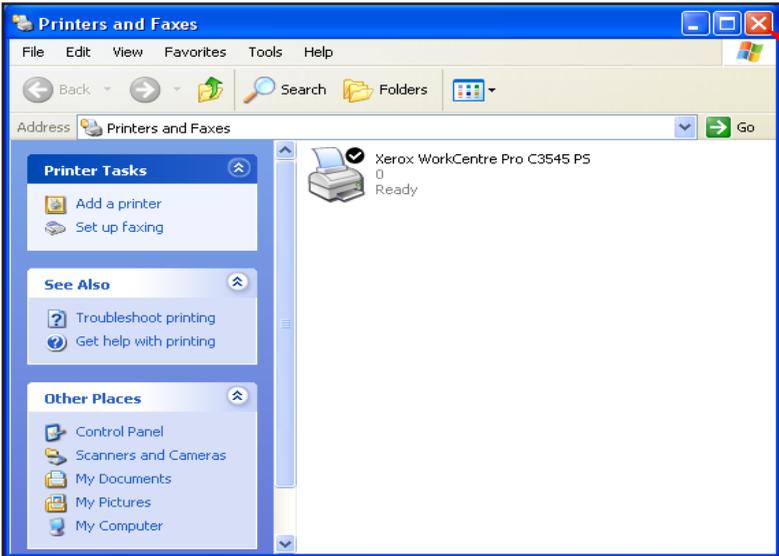


Fig. 1-8
Close the window. Click the **"X"** in the upper right corner to close the window.



**WorkCentre Pro
C2128/C2636/C3545**

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Fig. 2-1

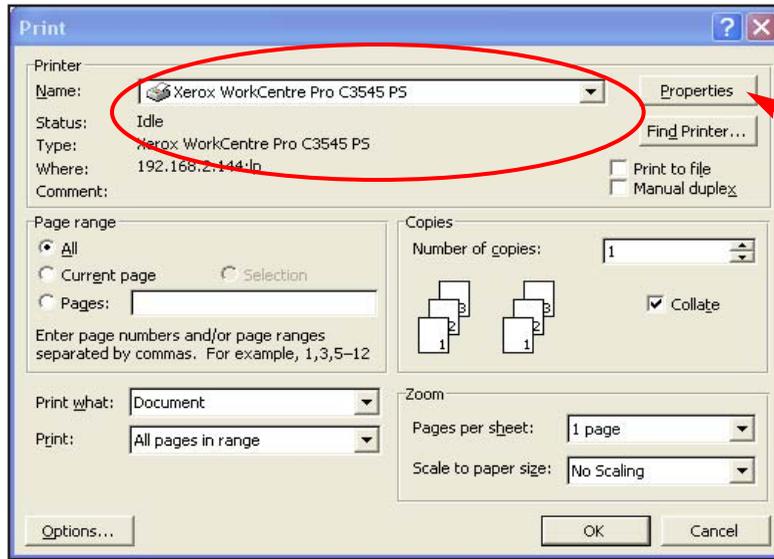


Fig. 2-3
Verify that the correct printer is selected and click on **Properties**.

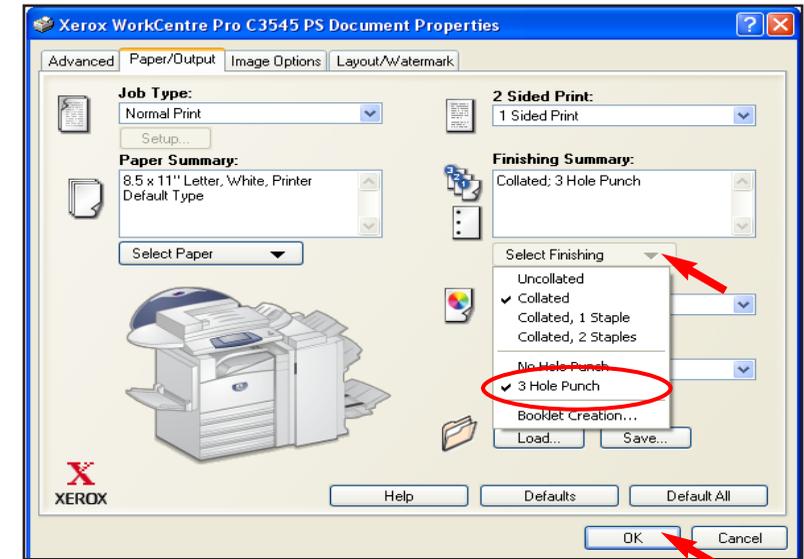


Fig. 2-5
Click on the down arrow from **Select Finishing** and select **3 Hole Punch**. Click **OK**.
Note: Collated: 3 Hole Punch will be displayed in the Finishing Summary.

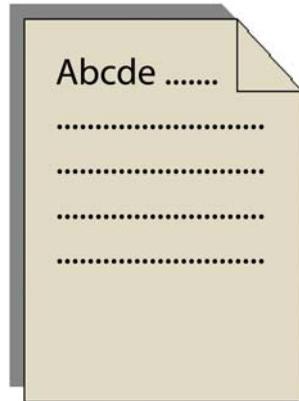


Fig. 2-2
Click on the File and select **Print** from your application.

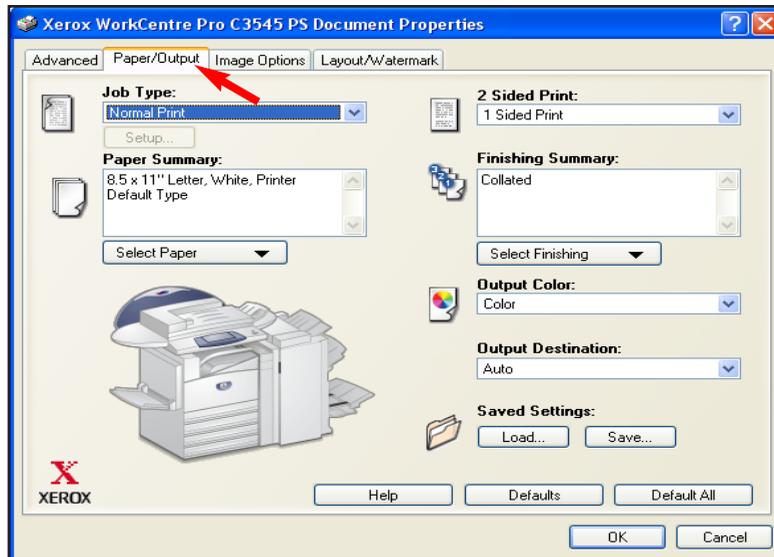


Fig. 2-4
Click on the **Paper/Output** tab.

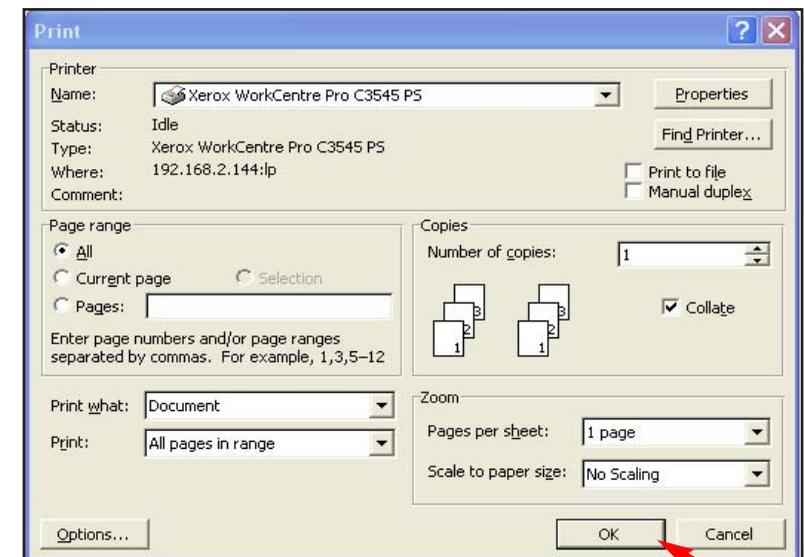


Fig. 2-6
Click **OK**.



Fig. 2-7
Print out is completed.

Quick Start Guide

Three Hole Printing
Part 2 of 2



WorkCentre Pro
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