

Xerox® Summarizer App

QUICK START

Quick Start Guide for use with Xerox® Summarizer App

DESCRIPTION

Xerox® Summarizer creates a summary of documents for viewing, printing, and emailing, right on a Xerox Connect Key enabled device. With the help of artificial intelligence (AI), Xerox Summarizer reduces dozens or even hundreds of pages by a percentage of the original text (extractive) or a short and concise interpretation of the source text (abstractive). You can easily preview your summary on the fly, adjust the summary length, and email the result in PDF or Microsoft Word format.



INSTALLING SUMMARIZER

The following procedures assume you have created a Xerox® App Gallery account. If you do not have access to a Xerox App Gallery account, refer to the Xerox® App Gallery Quick Start Guide for instructions on creating an account.

For detailed instructions on adding a device and adding or installing Apps to your Xerox® App Gallery account, see the documentation links at the end of this guide.

Device Requirements

Summarizer works with the AltaLink® and VersaLink® family. Throughout this guide, the word “device” is used synonymously and interchangeably with Multifunction Printer and Printer.

All Xerox® AltaLink® and VersaLink® devices require the following:

- Xerox Extensible Interface Platform® (EIP) must be enabled. Devices must support EIP 3.7 or higher.
- Devices must support scan.
- Xerox® ConnectKey® App Installation (Weblet Install Policy) must be enabled.
- Ensure the device can communicate with the Internet.

Note:

Some networks require a proxy to communicate with the Internet.

If Verification of SSL is enabled on the device, ensure the security certificates are loaded on the device.

By default, the Xerox® Solutions Certificates are preloaded on all 2016 Xerox® ConnectKey® Technology-enabled AltaLink® and VersaLink® devices.

For more information on the settings above, refer to the Xerox App Gallery Online Support at: <https://www.support.xerox.com/en-us/product/xerox-app-gallery>

INSTALL GALLERY APPS FROM THE XEROX® APP GALLERY WEB PORTAL (PAID APP)

1. Go to the Xerox® App Gallery URL: <https://appgallery.services.xerox.com>
2. Select **Log In**.
3. Enter a valid Email and Password.
4. On the devices tab, add a Multifunction Printer.
5. On the All Apps tab, select the desired app.
6. Select the **Subscribe** button.
7. Accept the App End User License Agreement (EULA).
8. Select **Checkout**.
9. Fill out the Billing information and select **Place Order**.
10. Select **Done**.
11. Check your email inbox for purchase confirmation.

INSTALL GALLERY APPS FROM THE XEROX® APP GALLERY WEB PORTAL (TRIAL APP)

1. Go to the Xerox® App Gallery URL: <https://appgallery.services.xerox.com>
2. Select **Log In**.
3. Enter a valid Email and Password.
4. On the devices tab, add a Multifunction Printer.
5. On the All Apps tab, select the desired app.
6. Select the **Install** button.
7. Clicking on the button launches the Install Trial screen.
8. Select the device(s) that you would like to trial the App on and then select **Install**.

EXTRACTIVE VS ABSTRACTIVE

Summarizer offers two summarization types: extractive and abstractive.

An extractive summary is based on a percentage of the original text length. The percentage can be as low as 5% and as high as 90%. If you choose to view a preview of your extractive summary, you can adjust the percentage in real-time before finalizing the summary and emailing or printing the result.

An abstractive summary is a short and concise interpretation of the source text, generated using artificial intelligence. Abstractive summaries can potentially contain new phrases and sentences that may not appear in the original source text.

Note: Extractive summaries use 1 credit per page while abstractive summaries use 2 credits per page.

HOW TO DO AN EXTRACTIVE SUMMARY

1. From the Xerox device home screen, open **Summarizer**.
2. You will be presented with the EULA and Privacy Statement. Accept them to continue.
3. Next, you'll be presented with the main screen where you can set your summary and scan settings.
4. At the top of the screen is **Summarization Type**, which defaults to **Extractive**.
5. To adjust the length of the summary, select **Reduce To**. A popover will appear. Select a value from the list.
6. Next, select **Content Type** to view the full list of content types. A content type is the category of your document. Select a type that best suits the document you'll be scanning.

Note: The app will persist your most recently used content type for convenience.
7. Further down the screen are some scan settings, as well as options to view a preview of your extractive summary, print the results, email the results, and include a copy of the original document.
8. To view a preview of your summary after scanning the document, toggle **Preview** on.
9. To print the summary, toggle **Print** on.
10. If you'd like to email the summary as a PDF or DOCX file, toggle **Email** on. Doing so will display an Add Recipients field. Select it to add a new or recent recipient.

Note: Summarizer will save the most recent email recipients. You can view the recent email addresses by selecting the **Add Recent** button on the Email Recipients popup.

11. If you'd like to include the original document in the job output, toggle **Include Original** on.
12. Adjust the scan settings and select **Preview** in the top right-hand corner (**Start** if Preview was toggled off).
13. The device will scan your document and processing will begin. If you toggled Preview off, skip to step **16**. If you toggled preview on, you'll be presented with a preview once processing is complete.
14. With the preview on screen, you have the option to select the Reduce To button in the upper left to adjust the summarization length.
15. Once you're satisfied with the preview, select **Continue**.
16. The app will then print and/or email the summarized document.

HOW TO DO AN ABSTRACTIVE SUMMARY

1. From the Xerox device home screen, open **Summarizer**.
2. You will be presented with the EULA and Privacy Statement. Accept them to continue.
3. Next, you'll be presented with the main screen where you can set your summary and scan settings.
4. Select **Summarization Type** at the top of the screen. A popup will appear. Select **Abstractive** and press **OK**.
5. Further down the screen are some scan settings, as well as options to view a preview of your abstractive summary, print the results, email the results, and include a copy of the original document.
6. To view a preview of your summary after scanning the document, toggle **Preview** on.

7. To print the summary, toggle **Print** on.
8. If you'd like to email the summary as a PDF or DOCX file, toggle **Email** on. Doing so will display an Add Email Address field. Select it to add a new or recent recipient.
Note: Summarizer will save the most recent email recipients. You can view the recent email addresses by selecting the **Add Recent** button on the Email Recipients popup.
9. If you'd like to include the original document in the job output, toggle **Include Original** on.
10. Adjust the scan settings and select **Preview** in the top right-hand corner (**Start** if Preview was toggled off).
11. The device will scan your document and processing will begin. If you toggled Preview off, skip to step **13**. If you toggled preview on, you'll be presented with a preview once processing is complete.
12. The preview will appear on screen. If you're satisfied, select **Continue**.
13. The app will then print and/or email the summarized document.

SUPPORT

Xerox® App Gallery Knowledge Base
<https://www.support.xerox.com/support/xerox-app-gallery/support/enus.html>

Xerox® App Gallery Documentation
<https://www.support.xerox.com/support/xerox-app-gallery/documentation/enus.html>

Customer Support Site
<https://summarizerapp.support.xerox.com>