WorkCentre® 7755/7765/7775
Upgrade Procedure

Purpose
The purpose of this ReadMe is to enable System Administrators to upgrade the WorkCentre to version **061.090.0xx.xxxxx.**
The upgrade process will take about 20-30 minutes. The WorkCentre will be inoperable during this time. Please make sure that the WorkCentre is free of faults and jams before commencing any part of the upgrade.

NOTE
If the current System Software Version on the device is 061.090.0xx.xxxxx, Xerox Service will be required to upgrade the device.

Upgrade Requirements
To perform this upgrade, the following will be required:

1. The WorkCentre_7700-system-sw#06109xxxxx#.dlm file. IMPORTANT: This file must be extracted from **.zip** before it can be used.
2. A PC with network access to the WorkCentre.
3. The WorkCentre must have the HTTP option enabled.

Web Interface Upgrade Process

Requirements

- The WorkCentre_7700-system-sw#06109xxxxx#.dlm file. IMPORTANT: This file must be extracted from **.zip** before it can be used.
- A PC with network access to the WorkCentre.
- The WorkCentre must have the HTTP option enabled.

Procedure

1. Open a new Web Browser window (e.g. Microsoft Internet Explorer, Firefox®, etc.) and enter the URL, using the format "http://xx.xxx.xxx.xx" (where ‘xx.xxx.xxx.xx’ is the WorkCentre IP Address, which can be found on the Configuration Report under Section ‘TCP/IP Settings’). Click on Go or Enter.
2. Select the 'index' icon (top right hand side of Web-UI) then from index select ‘Manual Upgrade’.
3. At this point a Login screen will be displayed, use the System Administrator’s username and password. After entering the correct username and password the manual upgrade page will be displayed.
4. Select the Browse button and locate the WorkCentre_7700-system-sw#06109xxxxx#.dlm file.
5. Select the ‘Install Software’ option. A pop-up will be shown with the message ‘File has been submitted’; click OK. Once the file is sent close the browser window.

If a pop-up appears displaying “File has not been submitted”, repeat the process from Step 5, ensuring the correct filename has been used.

Within two minutes, the machine will go into upgrade mode. A message will be displayed on the WorkCentre User Interface, indicating that the software upgrade is about to start. During the actual upgrade, the WorkCentre will not be available via the network. Soon after this, the Upgrade Interface window will be displayed on the WorkCentre User Interface, showing the upgrade progress of all relevant modules. Once the relevant modules have finished upgrading, the system will automatically reboot. After the reboot has completed, a Software Upgrade Report will print followed by a Configuration Report. Refer to the Software Upgrade Report and confirm that the 'Software Upgrade Result' is shown as 'Success'.

USB Upgrade Process

Requirements

- Must use a USB pen drive with at least 500MB of free space.
- The DLM file must be in a folder named **UPGRADE** at the root level of the USB pen drive while ensuring that you **DO NOT** have a folder called ALTBOOT at the root of the USB pen drive.

Procedure

1. While the power is on insert the correctly configured USB pen drive into the USB slot on the left hand side of the WorkCentre.
2. Within 10 minutes, the local UI will display the message "Machine NOT Available" and "Please wait… Services are being retrieved".
3. Soon after this, the Upgrade Interface window will be displayed on the WorkCentre User Interface, showing the upgrade progress of all relevant modules.
4. After the upgrade has completed the system will display the message "Select Services to Scan your job". The upgrade is now complete. The NC will initialize, then after a delay it will automatically print a Configuration Report, this delay may be several minutes. The WorkCentre will automatically re-connect to the network.
5. The WorkCentre is ready for use.

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